

4-1-2016

## ASSC minutes 04/01/2016

Academic Support Services Committee

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## Minutes ASSC Meeting 4-1-2016

Present: Sylke Boyd, Chris Atkinson, David Erickson, Pam Gades, Chris Dallager

Guest: Chlene Anderson (UMM Academic Affairs/Online Education)

1. Minutes for 2-18-2016 were approved, with minor corrections.
2. Discussion on Remote Proctor Now (RPN):

This was presented by Chlene Anderson and Pam Gades.

RPN is a software package used in administering online exams in online courses. It features a check on ID via imaging, and camera recording of the student while the exam is being taken. The student needs a computer or laptop equipped with camera and microphone. The recordings are analyzed by a service company, for \$15 per student and exam. The analysis is looking for a set of possible violations, such as voices in the room, smart phones, eye actions by the exam taker, etc.

This particular software was being tested in a course during this current semester. There are other possible software solutions. Other UofM campuses use other solutions. Mostly economics classes are affected.

Online proctoring allows students time flexibility for their online tests, as compared with other options, such as taking tests in the library, or as synchronous online exam. There is a training exam for students to learn to work with RPN. For the instructor, online proctoring ensures some control on cheating during online tests. Currently, 36 students are affected, and only 4 of them encountered technical problems. During the summer, when 20 online courses are administered simultaneously, proctoring tests becomes very time-consuming.

Problems have occurred with locked browsers and unreliable network connections.

Currently, the exam fee is paid out of the online course fee. Later this could be charged through the bookstore, although no arrangements have been made for this. Discussion is needed.

The discussion included questions on how cheat-proof an online test can be made. Eye tracking would allow some indication of sources present in the room of the test-taker. Currently, the online fee and the system requirements are not indicated during registration. The committee suggested to change this. The \$180 online fee covers \$45 for testing fee, and online stipends. DE asked whether the technology affects the type of test that is being administered. The committee discussed and agreed that that would be the case. After the testing period, feedback from students and instructor will be solicited. There is an E-Learning summit in July, at which the findings will be presented. Pam and Chlene would like to report to ASSC in Fall 2016, and discuss options on continuation of RPN.

Minutes submitted by Sylke Boyd