

9-11-2015

## ASSC minutes 09/11/2015

Academic Support Services Committee

Follow this and additional works at: [http://digitalcommons.morris.umn.edu/ac\\_supp](http://digitalcommons.morris.umn.edu/ac_supp)

---

### Recommended Citation

Academic Support Services Committee, "ASSC minutes 09/11/2015" (2015). *Academic Support Services Committee*. 30.  
[http://digitalcommons.morris.umn.edu/ac\\_supp/30](http://digitalcommons.morris.umn.edu/ac_supp/30)

This Minutes is brought to you for free and open access by the Campus Governance at University of Minnesota Morris Digital Well. It has been accepted for inclusion in Academic Support Services Committee by an authorized administrator of University of Minnesota Morris Digital Well. For more information, please contact [skulann@morris.umn.edu](mailto:skulann@morris.umn.edu).

Academic Support Services Committee  
Minutes  
September 11, 2015  
McGinnis Room/Briggs Library

Present: Sylke Boyd, Mike Cihak, Chris Dallager, Jim Hall, Chris Atkinson, Pam Gades, LeAnn Dean

Absent: Michael Eble, Matt Johnson, Victoria Green, Lisa Harris

Chair Sylke Boyd called the meeting to order and introductions were exchanged. She is waiting for the Membership Committee to name replacement committee members. She also called attention to the official charge of the ASSC committee. Minutes of the April 23, 2015 committee were approved as amended. Amendments include minor corrections in the library report from the last meeting and new wording for the upcoming oral communication evaluation that stated that “UMM classroom physical spaces enhance and not detract from the delivery of content being taught.” Jim also asked that the minutes indicate that efforts like the Big Block of Cheese are used to inform sharing of information with OIT personnel when they visit.

The next item on the agenda was a discussion of the Online Learning Task Force Report, which was distributed by the chair prior to the meeting. The task force is awaiting an official administrative response. Some recommendations included in the report that the committee discussed included: expanding the online course offerings; altering Coordinator Chlene Anderson’s responsibilities; financial implications of changing course offerings; technological aspects of both face to face and online teaching; resurrecting the Faculty Teaching and Learning Center; and cost benefit analysis of having online courses being electives or general education courses. The committee discussed whether it should endorse the report now or look it over and possibly endorse all or part of it at a future meeting. The latter option was favored. The possibility of asking the task force chair (Nancy Carpenter) and Chlene Anderson to attend a future meeting was also discussed.

Unit reports were given. Jim Hall reported that the name of his unit has been changed from Computing Services to Information Technology. Dave Savella retired in June and Tim Makowick was hired as his replacement. LeAnn Dean reported that Renee Seykora (Circulation and Technology Support Manager) joined the Briggs Library staff in June and is working in the circulation area of the library as well as helping with general technology questions and assistive technology for the Disabilities Services Resource Center. LeAnn also explained the presence of all the books on the floor as the current project of widening aisles for ADA compliance by eliminating a row of stacks and moving books to storage. In his IMT report, Mike Cihak announced that Drew Ambli (Media Producer) has resigned. One of IMT’s current projects is visiting and evaluating all classroom areas in terms of technology support as well as the transition to digital format. He has been working with the Disabilities Services Resource Center in captioning videos used in course delivery. Chris Dallager explained more about the captioning effort and also called attention to the need to caption all streaming video provided on our campus websites.

The meeting adjourned at 3:05 pm.

Respectfully submitted,

LeAnn Dean  
Briggs Library