Consultative Committee   Campus Governance

9-4-2012

Consultative minutes 09/04/2012

Consultative Committee

Consultative Committee
4 September 2012

- Present: Brook Miller, Heather Waye, Ray Schultz, Joey Daniewicz, Zach Van Cleve, Molly Donovan, LeAnn Dean, Bonnie Tipcke, Nancy Helsper, Jim Barbour

- LeAnn will get remaining minutes from last year up on Digital Well
- Minutes from last week **approved**
- Brook has reserved the Prairie Lounge for our meetings from 10-11 am all semester
- Jacquie Johnson on schedule for next week:
  - Topic: RAR
- Bart Finzel will be with us on 25 September
- LeAnn has had 1 reply to the campus-wide email
  - S. Buchanan re hot conditions in Humanities Bldg
    - We will consider
- <u>Charge Document</u> – (Brook gave some background info for new members)
  - Organised around 5 basic points
  - Goal for this semester or year: White paper
    - Do we send to Nic & Jen, Steering Center, Jeff R-C, whom else?
- Begin to look at 5 points:
  - 1. CC engages with campus stakeholders to improve campus decision making by providing a cross-campus perspective.
    - Representative makeup of the committee
    - "Stakeholders" - narrows to those persons with a real stake in the matter - Everyone on campus can be a stakeholder
      - Does "stakeholder" discourage inquiries to Consultative Cmte?
      - Amend to "interested parties and key stakeholders"
  - 2. CC solicits regular communication with campus leadership to understand current priorities and programs.
    - We are not just reactionary - we reach out to the community - includes whom? - Consider expanding invitations – e.g., Lowell Rasmussen. Campus Planning affects us all, but we don't want to tread on Planning Cmte business.
    - So, chancellor & Vice Chancellors group? - others as needed?
      - →Campus Leadership – includes student leaders
  - 3. CC engages with campus stakeholders to understand how planned changes to personnel or programs may impact the campus community
    - See changes in #1 - we can engage when we see issues coming up
      - Bonnie: visitors expect immediate response - can we institute time for deliberation? Can interact with others in these deliberations
      - We can refer people to other committees
      - Brook will work on language
      - Are we the "Committee to Circumvent Other Committees"?

- - 4. CC provides recommendations and planning services for evolving and new programs when asked by campus stakeholders to do so.
    - e.g., last year we explored F/S orientation
      - Expand language to include <u>all</u> stakeholders
      - Screening requests - err on the side of sharing
      - Steering will meet with cmte chairs - can run this by them
  - 5. CC provides a confidential space for people to discuss sensitive or difficult (nonpersonnel) concerns about campus programs, policies, or actions taken.
    - "people" →all members of campus
    - Strike "nonpersonnel"

- Q - To whom do we report? Reactive vs. Proactive
  - Year-end Report? Paperwork burden, information overload?
  - NH: Could use annual unit reports - very helpful
- Q - Confidentiality →Vague minutes
- Q - Language on website? Brook will check on this - can go through Rebecca Webb to get it changed
  - No action or update of our page in 2 years
  - Could the 5 points be put on the site?
- Supporting Memorandum, item #2
  - Where does new business come from? We need to add something to include internally generated ideas
- Item #5, Vetting - a) Language, b) Special problems, d) e.g. Annual schedule of events - issues - student activities
  - Discussion of various scheduling problems - Media Services not being notified - do we need to explore this issue?
  - **Add Interdepartmental issues
- Back to #4: Creating accountability? Constituency Building? Meet with key groups, maybe a forum? Is this a good idea for us? Maybe not?
- Item #7: Consider this section this year - Confer with Steering Cmte when another cmte involvement is appropriate
  - Brook will work on language
  - Do we know if petitioners follow up by consulting other groups?
- We will return to this document on 18 September
- Next week: Jacquie Johnson on RAR
- Everyone look at website for Consultative
- Suggestion: Keep this an open document this year - revising as experience requires

Respectfully submitted,

Jim Barbour