University of Minnesota Morris Digital Well

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ASSC minutes 10/30/2014

Academic Support Services Committee

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Academic Support Services Committee
October 30, 2014
McGinnis Room

Present: Sylke Boyd, Tisha Turk, Saesun Kim, LeAnn Dean, Jim Hall, Brenda Boever, Mike Cihak

Absent: Joel Eisinger, Matt Johnson, Pam Gades, Emily Lewandowski, Lisa Harris

Guest: Chris Dallager

Suggestions for changes were made for the September 12, 2014 minutes.   Sylke will make the corrections and re-distribute the document.   With an absence of quorum, approval will wait until our next meeting.

Sylke announced that the ASSC endorsement of the Technology Access and Instruction Report has been forwarded to Campus Assembly and will be included on its December 2, 2014 agenda. Chlene Anderson, Matt Senger and Chris Dallager will be leading that discussion.

Jim Hall reported on the progress of a UMM Technology Planning effort and asked that it be a regular agenda item for upcoming ASSC meetings.   VCAA/Dean Finzel will meet with Jim, Mike and LeAnn in the near future and after that the process will formally start.   Jim estimates it will be complete in 3-4 months.

Unit Reports:

Computing Services:
1) The visit from the **ESUP** team last Monday (October 27) was the first of more opportunities for engaged activity and awareness for the project. The actual migration will take place on February 13, with the timeline for data conversion yet to be determined.   For about a week, there will be access to the various components of the system, but it will be "read only."   Jim was asked how much does ESUP affect faculty. Jim replied that one of the aspects that will interest faculty is the connection between the Moodle grade book and PeopleSoft. There will also be other aspects related to the new portal.   When asked if the Moodle grade book has been improved, Jim replied that is not a part of the ESUP project.
2) Jim explained more about the technology master plan activities.   He said he is having his annual "Block of Cheese" day this Friday from 10:00 to noon in the Student Center.   He will offer cheese, wear his Scottish kilt, and provide an opportunity for write down technology issues, concerns and requests on a large paper pad.
3) Wireless upgrade plans for this fall include Johnson Independence Hall, and Camden.   Dining Services and the library are planned for spring semester.
4) The collaborative technology equipment and furniture for the library has been shipped.
5) There will be a state of Minnesota and U of M network upgrade on Wednesday, November 12 from midnight to 5:00 am.   Users of the system during that time may notice a slight interruption. The normal January U of M maintenance outage will not take place this year.
6) Zimride does not require a Facebook account. Those using the service for Thanksgiving weekend will be entered in a drawing with prizes.

Instructional & Media Technologies:
1) Andrew (Drew) Ambli joined the IMT staff in the last month as an A-V Media Producer.

2) IMT is transitioning away from Final Cut Pro to Adobe Premier Pro. Tisha asked if Adobe Premier Pro will include After Effects. Mike replied that there is just seat or simultaneous user envisioned. She may use Adobe Premier Pro for a proposed digital writing course.
3) Planning is underway for creating a HD production studio. The approximate $200,000 cost may come from revenue generated by outreach projects like Prairie Yard & Garden and other projects. If those revenues will help purchase equipment, funds still need to be identified for the room renovation, include some concrete removal. The new space and equipment will be used to support the curriculum and many courses directly. This would also provide additional opportunities for outreach and partnerships with entities like Pioneerland TV.
4) Classroom equipment upgrades are continuing.
5) There is a transition away from Adobe Connect to WebEx.
6) Pam Gades attended a training session at University of Illinois Springfield for a COPLAC initiative for online courses. UMM is considering a course on Native American Studies taught by Bert Ahern. Bert and Pam are learning about the particular content management software being used.
7) IMT is working on a best cost recovery plan to raise revenue and develop more consistent way of determining internal charges for things not tied to the academic mission.
8) A new project management system is being developed.

Office of Academic Success (Chris Dallager)
1) VCAA/Dean Finzel has asked Chris to lead a planning effort for Accessibility Issues at UMM. Chris invited suggestions for the committee for people to serve on this task force. Jim, Mike and LeAnn's names were mentioned, as was Lowell Rasmussen, Robert Thompson, someone from ORL, faculty members and people affected by our accommodations or lack thereof. It was also suggested that, since this is a large undertaking, Chris might consider creating sub-groups and then combine the findings into one report. Faculty input could be solicited in a targeted way.

Briggs Library
1) The five Briggs' librarians are participating in the Morris College Success Program. Each librarian makes and maintains contact with 16-20 students, connecting on academic support, research and assignment completion matters. It is hoped that the comfort level and connections will improve retention in the long run.
2) Peter Bremer and Jayne Bremer recently had an article published in American Libraries about Briggs Library Game Nights.
3) The search committee for the Circulation and Technology Support Manager has begun working. December 1 is the date that review of applications will begin.
4) LeAnn attended the meeting of the Minnesota Council of Academic Library Directors earlier this week held at St. Cloud State University Learning Resources Center.

The next ASSC meeting is scheduled for December 5, 2014 at 1:00 pm in the McGinnis room.

Respectfully submitted,
LeAnn Dean