

11-9-2015

International Programs Minutes 11/09/2015

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Recommended Citation

International Programs Committee, "International Programs Minutes 11/09/2015" (2015). *International Programs Committee*. 22.
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International Programs Committee Minutes, November 9, 2015

In Attendance: Viktor Berberi (chair), Joe Alia, Sarah Buchanan, Stephanie Ferrian, Trey Goodsell, Leslie Gubash, Jimmy Schryver

Discussion on IPC study abroad applications. Decision made that applications for Winter/Spring will be considered this round. Applications will stay in consideration for the February deadline. Students who applied earlier will be notified of application received (to do, Stephanie). Discussion of the scholarship itself and the more weight of \$750 on a May/Summer program. Members seem to agree that the scholarships towards UMM programs have more of an impact on our programs.

Sarah Buchanan had a question about offering a winter break program. Timing of the proposal was the question. Program will run winter break of 17-18, so when the proposal would be considered? Some conversation about promotion and enrollment deadlines with too many questions, so Sarah B. will send a note to the LAC asking their opinion of timeline for proposals.

Potential New programs for 16-17 UMM Programs

Mike Bryant – Australia

Nina Ortez – Latin America

Janet - York

Heather Peters – S. Korea

LAC Contract issues. Dean thinks the contract will be signed with very little changes. Liked the idea of conducting a review and soliciting feedback.

Discussion on the survey itself brought up an issue of an open ended question: Did you lead a program under the previous contract, asking if things improved or a general sense of how the programing worked. With possible suggestion of wording on: Have you lead more than one program under the LAC contract. If so do you have a historical perspective of how this contract is functioning? Question 8 hard to know if the LAC advertised our programs on their campus. Schryver suggested adding a “not known” option.

Buchanan changed the wording of the question to better reflect what faculty might know about advertising. Schryver asked if we could add a link to the agreement. Doesn't know what the agreement actually says. The word relationship was used as a replacement so respondents can comment on the areas that they know.

Berberi said the Dean encouraged us to think about guidelines for payments of program leaders. Discussion of issues that have come up in the past. And discussion of current problems. A resolution might be to look at the LAC guidelines for additional pay for program leaders during academic year. The dean is not looking for a formal document the when overload payment is appropriate. The “for credit” is important. Policy is should not be an issue of compensation. All faculty and staff leading a credit bearing study abroad program receive compensation for

teaching abroad. At time of proposal submission the leader should know about how they will be paid.

Buchanan was able to ask about a Morris account housed by the LAC. Morris has 2 different funds. The \$200 administrative fee is for administrative costs: \$200, collected by LAC and returned to Dean at end of the year. This money funds the study abroad adviser position in ACE. The "small reserve account": \$25 per student Morris Emergency Fund. The small reserve amount is \$38,162.40, kept on the TC, and surplus or deficits, deposits are taken from this account. Used when program goes over budget. Make up the difference when a program would otherwise not go? We do not know if we have this emergency fund on programs we administer on UMM campus. Also known as the "general fund" in the LAC contract.

Referring to the LAC Contract "ACE has full responsibility" on UMM run programs. The question was raised as to if this means we do not have access to the "over/under account" established by the LAC.

All other agenda items will be tabled until next meeting.

Respectfully submitted by Stephanie Ferrian