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Equity and Diversity Committee

Campus Governance

10-11-2018

MEC minutes 10/11/2018

Multi-Ethnic Experience Committee

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MEC Meeting minutes 10/11/18

MEC Members in Attendance: Jennifer Rothchild, Nancy Carpenter, Charles Hassinger, Autumn Johnson, Irene Maloney, and Priyanka Basu

MEC Absent: Tammy Berberi, Adrienne Conley, Robert Velde, Andre Brown, and Angela Feather

Invited Guests (members of the Functions & Awards Committee):

Elena Machkasova, Michelle Schamp, Andrew Johnson, Fransico Montanez

Changes to the Bill & Ida Stewart Award for Ethnic Diversity

- Functions and Awards Committee members agreed to join our meeting for a discussion of proposed changes to the Stewart Award.
- Prefer that the nominee be notified of their nomination. Acknowledgement of the nomination should come from the nominator, and not the nominee. Best practice includes the nominators working with the nominees.
- Bill Stewart should be consulted in regard to any changes made to the award. Do not believe that he has been notified but is aware of the award. The functions and awards committee has not consulted him yet about any proposed changes. In the past, the events coordinator has been the one to contact him, but could possibly be Sandy or EDI Director (Tammy).

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- All the nominations should go through functions and awards. Suggested that nominators notify the nominee. Nominees can either reject or accept the nomination. Nominators must let the committee know that a nominee has accepted the nomination. Nominees must verify the information going into the nomination dossier. Functions & Award committee members expressed concern about the nominee not responding or verifying information, and the committee does not want to evaluate a nomination that contains information that has not been verified. Elena would prefer that the interaction should be limited between the nominee and the nominator.
- Should include a statement the nominator should contact the nominee for all information. If nominators are not comfortable notifying the nominee, the functions and awards committee can reach out on the nominator's behalf.
- Part 3 includes cumbersome information. It was suggested taking out part 2 (one-page personal statement written by the nominee). The guidelines of 3 are essential, but could be incorporated into part 1. Examples should be written in the description of the award. Suggested adding a tentative submission date to allow active recruitment, in case there aren't any nominations. Multiple nominations preferred.
- As Chair of Functions & Awards, Elena will draft a revision, forward that revision through email, and members should respond through email. Does not require a meeting.

MEC

- The Dean/Vice Chancellor for Academic Affairs is to designate someone to send to the meetings as her representative. Janet suggested Tammy, but the MEC would like someone else in addition to Tammy. Tammy does not have voting power, and perhaps the MEC would like to have another voting member at the meetings. We would also like to diversify the membership.
- Consensus was that it would be great if Rob (Robert Velde of Campus Police) continues to come and to be able to grant him voting power, but this would require changing the constitution.
- We decided that it would not necessarily be best if the Dean's designee had voting power. The Dean sits on several campus committees but does not have any voting power.
- EDA equity and diversity advocate (EDA) program. The MEC has been asked to develop and administer the EDA trainings. Further, the MEC needs a volunteer (or two) to serve as the EDA on the MEC. Trainings are on Oct. 18th 9:30-11:30 and Friday Nov 9th from 1-3.

Respectfully submitted,

Delfina Arca, October 25, 2018