

11-3-2017

HDAC meeting minutes 11/03/2017

Humanities Division Advisory Committee

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HDAC - 11/3/17 Meeting minutes

Present: Adam Coon, Margaret Hayes, Sarah LaVoy, Denise Odello, Windy Roberts, Nina Valentini

Absent: Barbara Burke, Stephen Carey (on leave)

1. Post-Tenure review committee: The group discussed the Chair's request to add the Post Tenure Review Committee to the structure of the Humanities Division document.
 - a. The Post Tenure Review Committee is described in the Regents policy as "a panel of five tenured faculty of equal or higher rank to the person being reviewed." The group proposed that this wording be adopted into the division document as well. Denise will draft the text addition into the document and send electronically to the committee and then chair for review before bringing it to the division for approval.
 - b. The chair had also requested the group consider a term limit for serving on the committee. Most committees in the division document have two-year terms with a maximum of two consecutive terms. Since the Post Tenure Review Committee is only convened if necessary, the group felt that a four-year term, with no possibility for consecutive terms, would be appropriate. Denise will check with the division chair to corroborate the group's assumption that this committee is not frequently used, so that the four-year term is not onerous.
2. Mission in 7.12: The chair requested that HDAC review the mission statement in the Humanities 7.12 document in order to update the "responsibility for" section.
 - a. The group noted that some majors, such as Medieval Studies, African and Black American Studies, Latin American Area Studies, and Native American Indian Studies, should be listed in the "shares responsibility" section. "German" has also been changed to "German Studies" both as a discipline and in the catalog for the major.
 - b. There was some question as to if the "responsibility for" section was referring to disciplines, majors/minors, or courses. In addition to the majors listed above that are interdisciplinary, the division is responsible for course headings such as Chinese, Latin, Anishinaabe, and Dance. What is the line for inclusion, since it is not specified in the document? Denise will check with Stacey and then draft the appropriate language.
3. Service in the 7.12: The dean requested that the committee review service as it exists in the 7.12 statement in light of the unseen demands often placed on faculty of color.
 - a. The group considered what service faculty regularly do that are not listed on the 7.12 document. One area that came up was related to Admissions requests and other recruitment activities. It was generally acknowledged that these activities are undertaken regularly, but there

was also a concern about listing recruitment in the 7.12 as it is specifically part of the mission of Admissions.

- b. Another service practice that was not listed was faculty mentoring, which can be a large time commitment.
 - c. The committee also discussed a lack of faculty participation in faculty development activities. We did not reach consensus on how that could be incentivized, or if that would be appropriate for the 7.12. It seemed like the incentivizing should come from the dean and division chairs, but it was also recognized that those efforts were not typically rewarded in annual review or the promotion process.
 - d. Are there other service demands that are not listed that should be? Committee members noted that they regularly list things in their service that are not specifically mentioned in the service part of the 7.12. Denise will follow up with the division chair and the committee may revisit this issue for further discussion.
4. Translations on the 7.12: The chair has started a conversation about how translations are incorporated in the 7.12 document. The conversation began at a division meeting earlier this semester. The chair is arranging a meeting with faculty who do translations and members of the HDAC to work out some more useful language. Denise will attend this meeting and bring notes back to the HDAC for further action.

Submitted by Denise Odello

[these are the only minutes we received from HDAC in 2017-18 --- jkd]