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1981 Saddle Club Constitution

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UMM SADDLE CLUB CONSTITUTION**Article One* Purposes**

Statement of Purposes: To promote horses, and horse management on the UMM campus.

- Section One -** To develop and promote good fellowship among horse enthusiasts.
- Section Two -** To promote and develop good horsemanship together with the knowledge, interest and application of the care and training of good horses.
- Section Three -** Through the activities of this club, to interest and to educate the campus and public in the recreational possibilities and benefits of the use and ownership of horses.

Article Two* Membership

- Section One -** To be a member of the UMM Saddle Club a person must be a UMM student, employee or faculty of UMM or a family member who is 17 years or over.
- Section Two -** Only club members are allowed to have and handle horses on campus. A Handler is defined as a caretaker and rider.
- Section Three -** Members in this organization shall be limited to active members only. Active membership will be defined as:
 a) those members keeping horses on the UMM campus.
 b) those members with an interest in horses and saddle club purposes.
- Section Four -** Only active UMM student members shall be eligible to vote.
- Section Five -** Only active UMM student members shall be elected as club officers.
- Section Six -** All members shall abide by the rules as stated in the Constitution and Stable Rules of the UMM Saddle Club.
- Section Seven -** All members shall attend a minimum of one meeting per month.

Article Three* Termination of Membership

- Section One -** Membership in the club shall be terminated by non-payment of dues and fees as described in the Stable Rules.
- Section Two -** Membership will be terminated for any action or conduct detrimental to the interests of the club by a majority vote of the quorum membership of the club. However, such a member or officer must first be given an opportunity to defend himself before such a vote is taken. Said vote is to be in the nature of a secret ballot.
- Section Three -** Members whose membership is terminated will forfeit dues.
- Section Four -** All complaints must be in writing and signed by the complainant within five days of the incident. All complaints must be sent to an officer of the club.

Article Four* Management

- Section One -** Management of the club is vested in the club officers.
- Section Two -** The officers of the club shall be President, Vice-President (Historian), Secretary, Treasurer, and Barn Foreman.
- Section Three -** Officers shall be elected by the members of the annual meeting held at the end of May. If any officer does not complete his term, a new officer will be elected by a quorum at a special club meeting. Upon the incompleteness of the President's term, the Vice-President will take over the office of President, and a new Vice-President will be elected.

- Section Four - No officer shall hold office unless he or she is a UMM student member in good standing. (Good standing as defined in Article Two)
- Section Five - The President shall serve no more than two consecutive terms.
- Section Six - The Duties of the President are:
- a) to preside at all meetings.
 - b) to create committees by appointment of chairman, who, with the assistance of the President, shall select committee members and make appointments known to the membership. The President shall be a member ex-officio of all committees and shall have a vote.
 - c) to be responsible for enforcing the Constitution and Stable Rules, and maintaining Club standards.
 - d) to set up officers meetings and to review the accounts with the treasurer.
 - e) to notify club members owing back dues or fees and the faculty advisor of these delinquent payments.
- Section Seven - The Duties of the Vice-President are:
- a) to assist the President in the discharge of his or her duties.
 - b) to act for the President in his or her absence.
 - c) to keep a record of all club activities and events, the records shall be in the form of pictures, newspaper clippings, and written records of events and activities.
 - d) to conduct correspondence to alumni regarding club developments.
- Section Eight - The Duties of the Secretary are:
- a) to keep a record of all meetings of the organization, conduct the correspondence, read all documents and correspondence, notify all members of each meeting, and to report annually on the activities of the club.
 - b) to deliver all records to his or her successor within 15 days following the end of the school year.
 - c) to keep records open to all of the membership.
- Section Nine - The Duties of the Treasurer are:
- a) to keep all accounts of the club, receive all fees and bills, to bill members each quarter, and give official receipt of the same. (Following Art. Six)
 - b) to notify the President of delinquent payments.
 - c) to receive, record, and deposit all monies.
 - d) to sign all checks: this duty is extended to the President also.
 - e) to make an annual report upon the financial affairs of the organization and all funds coming into his or her possession.
 - f) to close the books and deliver all funds and records to his or her successor within 15 days following the end of the school year.
 - g) to keep the books open to all of the membership.
- Section Ten - The Duties of the Barn Foreman are:
- a) the position of the Barn Foreman must be restricted to an active UMM student horse-handler.
 - b) to be responsible for enforcing the Stable and Safty Rules.
 - c) to be responsible for to set up and over see work days.
 - d) to be responsible for notifying people of damages

done to facilities by their horse.

Section Eleven - Any officer proven unqualified to hold office will be dismissed from said office. Action will be instituted by a written statement from a member, submitted to any officer, and voted upon club. Three-fourths of the membership must be present to vote, and a simple majority vote of that three-fourths is necessary to remove the officer in question from office.

Article Five* Definitions

Section One - The constitution may be amended by simple majority vote of the quorum membership of the Club.

Section Two - Quorum membership of the club shall be defined as one-half of the active members.

Section Three- A member in good standing shall be defined as one who abides by both the Constitution and the Stable Rules of the UMM Saddle Club.

Article Six* Dues and Expenses

Section One - Dues must be paid within the first two weeks of each quarter.

Section Two - Dues will be determined by:

a) those members having a horse on campus - \$5.00 per quarter.

b) those members having no horse on campus - \$1.00 per quarter.

Section Three - All fees assessed to all members must absolutely be paid by mid-term of each quarter. Failure to do so will result in termination following Article Three.

Article Seven* Stable RulesSection One - Requirements for stabling a horse on the UMM campus are:

- a) must be a member of the UMM Saddle Club as defined in Article Two.
- b) Waiver of Liability must be signed by each club member.
- c) Stall Reservation - \$2.00 per quarter or \$2.00 for the entire summer is required. It is refundable up to 3 weeks before the quarter starts.
- d) Bill of Health is required before a horse is allowed on campus or if it is moved off campus for 2 or more weeks. Horses remaining on campus over the summer, must have a new Bill of Health before the new academic year.
- e) Annual Sleeping Sickness and Tetnus shots or boosters are required. (date of vaccinations should be indicated on the Bill of Health)
- f) Coggins test is required by law for out of state horses or for in state horses coming from an infected area. (allow two weeks for results)
- g) Rabies vaccine is recommended, but not required.
- h) Worming is required in fall and spring.
- i) Stallions and stud colts under 1 year of age may be stabled, providing no behavior problems arise - older stallions are not allowed.
- j) Two horse limit per UMM club member, only if space is available. If space is needed by another student, the second horse would have to be handled by another full-time UMM student or the horse will have to be removed.
- k) The club reserves the right to have a veterinarian examine any horse showing signs of ill health. Such action shall be instituted by notification of a club officer, who shall notify the horse owner and a veterinarian. The owner of the suspected horse will be responsible for payment of the resulting bill.

Section Two - Responsibilities

- a) The club member shall feed, water, and care for his her horse twice a day. The horse shall be kept well groomed. Stalls shall be kept clean.
- b) If an owner will be absent for one or more feedings, he or she shall arrange to have the horse cared for in his or her absence, perferrably by another club member. Temporary handlers must fullfill the requirements of a Club member and are to be informed of all rules and procedures relating to the horse care. The president is to be notified of the temporary handler.
- c) Each member is required to keep a rodent-proof container (with lid) for grain and provide a water bucket.
- d) A halter and lead rope shall be kept at each horse's stall. No horse shall be left loose, unless in the stall or pastures.
- e) Each horse shall have an information card in front of its stall. The information card includes: Horse's name (breed and sex); Club member's name (school address and phone number, home address and phone number).

Section Three - Horses may be turned out to pasture during the day, but all must be brought in at dark.

- Section Four - Each member keeping a horse on campus shall be responsible for the following: Keeping aisles swept and clean, keeping feed and tack rooms clean, hauling and stacking hay and straw, general orderliness and maintenance of the facilities, seeing that manure is properly disposed of at a regular basis.
- Section Five - One handler per horse will have a key to the tack and feed rooms. A \$5.00 key deposit is required. These rooms will be kept locked at all times. The key is the responsibility of the member and shall not be loaned out. (All feed, tack, grooming tools, and equipment shall be kept in these rooms.)
- Section Six - Should it be felt that a person is mistreating or misusing their horse, or that the horse is not being properly cared for, the person will be brought before the Club, and the problem dealt with at that time.
- Section Seven - Club equipment is for the use of all members. Each individual will be held liable for any damage done to club equipment. Each individual is responsible for other damage done by their horse.
- Section Eight - Absolutely NO SMOKING will be permitted in the stables. Emergency numbers will be posted in the stable for Veterinarian, Fire Department, and Police.
- Section Nine - No dogs allowed in stables.
- Section Ten - Horses shall not be ridden in the following areas:
- a) in the barn (no mounting or dismounting).
 - b) on mowed or maintained grass (not around athletic fields).
 - c) on campus sidewalks and inner campus roads.
 - d) on city streets, or mainpart of city's park and beach area.
 - e) in pastures.
- Section Eleven - The arena is used only for riding or lounging horses on a line.