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FAPAAC minutes 10/09/2012

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Faculty and P&A Affairs Committee
Minutes of Tuesday, October 9, 2012

The following topics were discussed: Founders Scholar announcement, Course Release, Sabbatical Support Fund, FAPAAC Campus Forum, Sarah Mattson - Human Resources, Update on the Dean position

Present: Cyrus Bina, Vicki Graham, Sara Haugen, Tom Ladner, Gordon McIntosh, Kevin Stefanek, Roger Wareham, James Wojtaszek. Absent: Ben Baglio, Athena Kildegaard,

Reviewed and approved committee minutes from September 18, 2012 with the following change:

- In last sentence of the UMM Backfill Policy section, change “more than two weeks” to “less than two weeks.”

Founders Scholar Announcement: G McIntosh shared with the committee that the Founders Scholar has been announced. Becca Gercken was named the first UMM Founders Scholar.

Course Release: R Wareham shared with the committee that information regarding the course release application process for tenure-line faculty is expected to be announced today (10/09/2012).

Sabbatical Supplement Fund: G McIntosh asked about the status of the sabbatical supplement fund. R Wareham said a process for faculty to apply for the additional \$5,000.00 offered by VP Mulcahy had not yet been developed. He will follow up with the Faculty Development Committee and/or Dean Finzel.

FAPAAC Campus Forum: FAPAAC will host an open Campus Forum on Tuesday, October 9, 2012 in Imholt 112. R Wareham will introduce and A Kildegaard will moderate the discussion, and J Wojtaszek will assist. C Bina stated that giving campus constituents an opportunity to express views directly to committee members helps ensure transparency.

Human Resources: R Wareham invited Sarah Mattson to attend the October 23 FAPAAC meeting. Possible discussion topics include:

- relocation resources and support
- an overview of the Human Resources side of the salary recommendation process, particularly any insight on how the .05% / 25% merit increase is distributed.
- how are job classifications determined and reviewed, particularly P&A positions of Coordinator & Director classifications?
- How are decisions made whether or not to undertake an external search when filling open positions as opposed to promoting or appointing internally without a search?
- P & A leave policy

Dean Search Update: S Haugen and R Wareham attended the open session the Chancellor held on 10/03/2012. At that session Chancellor Johnson asked for opinions on the following:

- Should a national search be conducted to fill the Dean position? If yes, when?
- Given the fact Interim Dean Finzel will likely continue in his current role until any search is conducted, should "Interim" be removed from his title?

A decision is expected to be announced soon.

Next Meeting: Tuesday, October 23, 2012.

Submitted by Tom Ladner