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9-13-2012

Faculty Development minutes 09/13/2012

Faculty Development Committee

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Recommended Citation

Faculty Development Committee, "Faculty Development minutes 09/13/2012" (2012). *Faculty Development Committee (Inactive)*. 11.

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**Faculty Development Committee meeting minutes
Thursday, September 13, 2012
HUM #12**

Present: Siobhan Bremer (Chair), William Straub, Rita Bolluyt, Matt Fredericks, Mark Logan, Jon Troe, Kristin-Ann Beck

Guests: Adele Raymond, Roger Wareham

The meeting started at 12:00 p.m. Siobhan explained our task for fall meeting will be:

- 1. Talk about the Fall Development Day (Adele Raymond will give her report as well as share a few words from the Dean)**
- 2. One of the tasks that our group will assume is putting out the call and reviewing applications for the time-release funds the campus has been given. We will work closely with the Grants office in doing this work.**

Adele:

- 1. Distributed the evaluation of the program of the Fall Development Day of August 13,**
- 2. She said that for next year Dean wanted to change the date of Fall Professional Development Day to Wednesday,**
- 3. Monday will be for faculty orientation day and picnic,**
- 4. She asked the committee to let her know when we have meeting about Faculty Professional Day and mentors/ mentees program.**

Roger:

- 1. Mentioned that we have this Time Release Fund and FDC committee has been asked to work with grant office to come up with the call and review of the material for that.**
- 2. Provided brief history of "time release". (See attached minutes from last year for more detail information),**
- 3. Explained that Vise president is giving UMM \$25,000 for two years 2013 and 2014 to do a pilot program to buy more time of faculty to do research,**
- 4. Grant office put together a Guidelines Time Release Funds and project application.**
- 5. Dean asked Faculty Development committee would be in charge of this and grant office will work with the committee,**
- 6. It will be a grant competition that will take place this fall.**
- 7. Decisions are to be determined with FDC committee**
- 8. Committee need to set up call and come up with plan of how to go about it**
- 9. Grant office will comment on grant or applications. But for the most part the decision is done by Faculty Development Committee. Grant office will not vote**
- 10. Dean prefers course release rather than summer salary of \$5000.00. Unless there is a special case. That is one faculty is on sabbatical and another faculty asks for course release. In small unit, this will help the unit asks for faculty replacement**

Siobhan

- 1. Will ask Dean about the deadline.(When is the time that he wants to have decision made)**
- 2. Committee will meet on weekly basis for fall term, 12:00-1:00 in Hum #12.**
- 3. Mark will take minutes next week.**

The committee signed "Thank you" note to be distributed to presenters of Fall Faculty Development Day by William.

Meeting adjourned at 1:00.p.m.

Meeting minutes respectfully submitted by Farah Gilanshah