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## Steering minutes 09/18/2013

Steering Committee

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Steering Committee Meeting  
September 18, 2013

Present: Tammy Berberi, Matt Senger, Hazen Fairbanks, Janet Ericksen, Dave Swenson, Sheri Breen, Jennifer Zych Herrmann,

Tammy welcomed the committee members and reminded them of the agenda for the meeting today:

- Set October 2 Campus Assembly agenda
- Reclassification of USA employees
- Meeting with committee chairs – Thursday, Sept. 27 at 8:00 am

Campus Assembly agenda

The committee walked through the Campus Assembly agenda. The following item will be added to the agenda under New Business:

For Action. From the Steering Committee. Resolution from Steering Committee that endorses USA's proposal as a result of position reclassification.

Tammy and Jen will draft a message that will go to all employees outlining what happens at assembly meetings and inviting them to attend. We should remind people that they could be reinstated if they have been removed.

Hazen would like to make an announcement at assembly encouraging faculty and students to attend mental health awareness events.

Jacque will talk about where we in the RAR process and the timeline. This report should be relatively brief.

Because retention and graduation rates continue to be on the minds of President Kaler and legislators, Jacque thought it might be interesting if Bryan did the plug and play presentation that shows the importance for students to finish in four years.

Reclassification of USA employees

Due to a job reclassification study done by the University system, two employees, Matt Senger and Matt Zaske, who were elected to serve on the Steering Committee and Membership Committee as USA representatives, are now classified as P&A employees. A solution for this year is that we vote to allow both of them to complete their terms on the respective committee as the USA representative but would represent P&A within Campus Assembly.

Jacque pointed out that we did not initiate the reclassification of the employees and we could potentially see more. Sheri added that it seems like we are trying to resolve a situation that has no other good solutions. Dave said we should keep in mind that we would be setting precedence. Tammy wondered if Campus Assembly needs a summary of the problem so people understand the backstory. The summary could explain that this has been a consultative decision. She will enlist one of the Matt's to help with the summary. The document will also

explain what happens if the motion passes and what happens if the motion fails. Jacquie noted that while the proposal respects the wishes of the constituencies, it is in violation of the Constitution.

Motion to accept the proposal from the USA Executive Committee was unanimously endorsed by the Steering Committee.

#### Meeting with committee chairs

A reminder that the Steering Committee is scheduled to meet with the committee chairs on Thursday, September 27 at 8:00 am.