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United Staff Association

Campus Governance

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USA cards and money practices

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UMM USA/United Staff Association Cards and money practices

Submitted to the UMM Digital Well by Rebecca Webb via Naomi Skulan

2019-4-16

Info about how the U.S.A. handles cards and money:

CD - As of Fall 2001, our CD was worth \$2,100. At the 10/22/01 meeting, we voted to increase the principal to \$2,300 (taking the \$200 from our savings account).

UNDUES - Undues are deposited into our CHECKING account.

SCHOLARSHIP - Our \$300 scholarship comes from our checking account.

SAVINGS - The interest from our CD goes into our savings account. We transfer money from there into our checking account if we need it for the scholarship.

DINNER CERTIFICATES - the ten \$10 gift certificates to attend the Recognition dinner are paid for with funds from our savings account (see 10/22/01 minutes). Honorees do not need to compete for certificates because they attend the dinner free.

DONATIONS/CONTRIBUTIONS - in the spring of 2006, the USA Executive Committee was asked to make an emergency (i.e. immediate) contribution to the Positive Poster campaign in the amount of \$50. Chair Rebecca Webb informed the USAEC (and, at the Fall 2007 meeting, the entire organization) that Executive Committees are often permitted to spend \$50 or \$100 without approval of the entire organization. No objections were raised.

CARDS - If notified by any member of the campus community, the secretary of the USAEC will send a card on behalf of the USA to a USA member in the event of:

Hospitalization

Birth

Death of a nuclear family member (spouse/partner, parent, child... includes step-people but not in-laws.

This practice was put into writing and presented to the entire organization in the fall of 2005.