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Functions and Awards Committee (Inactive)

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1-30-2016

### Summary of January 2016 Faculty Distinguished Research Email Discussion

Functions and Awards

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Summary of the email discussion Jan 30 - Feb 2 2016 on incorporating faculty feedback on the Faculty Distinguished Award proposal as presented at Campus Assembly on Dec 1 2015.

Suggestions from campus feedback discussed, and the corresponding decisions:

1. Increase the minimum number of outside letters (currently two): decided not to increase at this point, to accommodate a fast timeline. May consider increasing to three or four later.
2. Relax the requirement that all 4 divisions are represented on the committee. The reason: some divisions are smaller than others, and the same people may end up on the selection committee year after year. Decided to add "when feasible" to that requirement.
3. Increase the minimum number of supporting letters to 4. Decided to follow this suggestion.
4. Delete the list of courses taught from the supporting materials since it duplicates the CV. Decided to follow this suggestion.
5. Add "where this level is judged relative to the ordinary professional performance typical among those meeting the eligibility criterion stated above" to the general criteria. Decided to follow this suggestion.
6. Remove the subtitle "Additional Criteria" and just transition from the last item of the general criteria. Decided to follow this suggestion.
7. Add that the career portion taken into account is at UMM. Decided to follow this suggestion.

Also agreed to the timeline for the award:

Feb 15: names of the nominees are due

March 1: the F&A committee forms the selection committee

March 25th (Fri): dossiers are due and passed to the selection committee

April 9: the winner is selected by the committee

mid-April: the winner is announced.

The changes and the timeline were approved by email vote.