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Faculty Development Committee meeting minutes

Wednesday, February 22, 2012

Present: Gordon McIntosh (Chair), Siobhan Bremer, William Straub, Rita Bolluyt, Allison Wolf, Matt Fredericks

The meeting started at 11:35 a.m.

Minutes

Gordon asked any comments on minutes from first February? Since there were no comments, by consensus the committee accepted the minutes. And Siobhan will send it to Jayne Blodgett.

Then, Gordon said that we have three items to deal with: 1) University Faculty Enrichment Program, if we want to alternate, improve it, or just implement it again as it has been, 2) planning for Fall Faculty Professional Development Day, and 3) Student Research inventory.

University Faculty Enrichment Program

Gordon asked Siobhan to review the University Faculty Enrichment program and provide a brief description of it. (Siobhan participated in this program and had some experience with it)

Siobhan reported that the program was helpful, you had to wait a year to be involved in it, and the application process was fairly easy. How it worked when Siobhan did it was that she put an application and they matched her up with tenured faculty. She went to couple meetings that they talked about different issues. She felt it was really good guide for new faculty coming in to help support them. Overall, her comments were very positive.

There was money but they did not use it, therefore they did not get money. Her questions were: how many uses the money? And where they use the money for? And see if the money is needed there? Otherwise, she found the program itself to be very helpful for getting new faculty on track.

Gordon recommended endorsing this program to continue. Then, Gordon asked, should we involve first year faculty in this program? Siobhan responded that we can recommend the idea of meeting time not one on one, but we get together as a group. She mentioned when she was involved with this program, mentors and mentees had monthly meeting to talk about different issues. She recommended that in one of those sessions, we can invite the first year new faculty and give information about this program.

Gordon recommended that we write up the program description. And if we think it is a good idea we can ask Dean to put some funding in and implement. We continue with the Faculty Enrichment Program by expanding it so we could have these occasional meetings of first and second year faculty and second year faculty mentors to discuss research, teaching, tenure, and services. William agreed to write the program description.

2. Fall Faculty Professional Development

Gordon said we are supposed to think of couple of questions that might be useful to survey about fall faculty professional development. (Gordon has evaluation from fall 2011)

Gordon asked should we ask the interested people on topic. Or should we say we are planning for fall faculty professional development day on outreach and service, what sorts of topics would like to have covered? Or we ask we are planning fall faculty professional development day what theme would you like?

William suggested we can say beside the theme of outreach and services which are sections were emphasized, are there other topics that you would like include this year?

Gordon asked do you think we need to send out more questions or can we just work from the comments from last fall. Siobhan suggested the questions might be moving it. Then, William offered to create a question on Google docs for committee to work as a group. Beside the theme of outreach and services which are sections were emphasized, are there other topics that could be attractive or beneficial you would like include this year?

Gordon suggested William to work on questions and send them on-line. The committee members will read and make comments.

Our next meeting will be, on Wednesday, March 7 at 11:30

Meeting adjourned at 12:30.p.m.

Meeting minutes respectfully submitted by Farah Gilanshah