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University of Minnesota, Morris
Scholastic Committee Meeting #2

The Scholastic Committee met at 10:30 on Monday, September 19, in Imholte 217. Present: Page (Chair), Berberi, Braegelmann, Christensen, Dingley, Donovan, Gross, Ladner, McBrady, Ng, Stewart, Wyckoff, Zych-Herrmann

1. Minutes of September 12, 2011 were approved.

2. Report from the Chair –

- Clarification concerning action on requests to schedule events during the final exam period. SCEP minutes state: “If the Scholastic Committee found that an exception should be made, SCEP would act quickly and would be unlikely to deny a request approved by the UMM Scholastic Committee.” Denied requests to schedule events during final exam period will be reported to SCEP annually, for information only. Requester will be notified when action is taken.
- Scholastic Committee wishes to delegate the responsibility for approving withdrawals after the deadline to the Registrar. Historically, this task was delegated by the committee to the Secretary (Granger 1960/Klinger 1994/Meek 2005). When the Secretary position was eliminated in spring 2009, the responsibility was delegated to the Assistant Dean (fall 2009). The Assistant Dean position has now been eliminated. Procedure: The student obtains a form from the Office of the Registrar, provides documentation from a professional of non-academic, extenuating circumstances, and submits the request to the Registrar. If the documentation supports the extenuating circumstances according to the guidelines set by the committee, the withdrawal is processed. At the first meeting in spring semester, the Registrar will report the petitions, the type of documentation provided, and action taken.
- The Student Scholastic Standing Committee is a college committee mandated by the university probation/suspension policy to readmit students who have been suspended and to set contracts for their return. Members are Chair, Vice Chair, and Executive Assistant [Dean’s designee ex officio]. The SSSC acts on between-term readmit requests. The SSSC Appeals subcommittee (summer appeals) is appointed each spring to act on suspensions following fall and spring terms of the current academic year. It usually includes the Chair, Vice Chair, and Executive Assistant, plus others to balance division representation. Appeals are due July 1 and students are notified of the outcome by August 1. Contracts are required

3. Appoint members to UMM Committee on Academic Integrity - procedures are found at:

<http://www.morris.umn.edu/Scholastic/AcademicIntegrity/index.htm>

- Two students: Molly Donovan and Dillon McBrady (alternates to be requested from MCSA)
- Two faculty: Steve Gross and Pete Wyckoff (Tammy Berberi, alternate)
- UMM representative to all-university Student Academic Integrity Committee: Jenn Goodnough

4. Preparation for meeting with Dean on September 26

- A. What did Jeff Ratliff-Crain do on behalf of the committee? What do we wish to retain, what do we wish to relinquish?
- B. Retain: Scholastic will delegate to the Registrar the responsibility for processing withdrawals after the deadline. The Registrar has the prerogative, and is encouraged, to bring to the committee petitions that do not meet the guidelines (as stated on the forms) or are otherwise unclear. The committee requested that a report of action on all W petitions be presented at the first meeting in spring semester.
- C. Retain: Exceptions to participate in commencement ceremony (Delegate to OTR?)

- D. When educational policies are approved, SCEP and Scholastic request that the Dean communicate these policies to the campus.
- E. Relinquish: Liaison among offices (for example, Advising, ACE, Academic Assistance, Disabilities) was an Assistant Dean duty.

5. Fall 2011 Agenda Items– expanded descriptions from Chair

- Review of where SC is without the Secretary position – one of these areas is the need for annual data and reporting from Admissions, but we have not received either for two years. We need to develop automatic processes to get needed data and enhanced collaboration with Admissions.
- IELTS scores – UMM posts International English Language Testing Service (IELTS) admission scores as 5.5. UMTC in 2010-2011 admitted no international student with an IELTS score below their posted 6.5. The IELTS information site classifies a score of 5.5 as “not ready for college work.”
- Report from Jen Herrmann on the MNSCU practice concerning suspended student admission – many community colleges had not accepted students from UMM who had been suspended.

Submitted by Dorothy De Jager