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Faculty Development Committee (Inactive)

Campus Governance

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9-9-2011

### Faculty Development minutes 09/09/2011

Faculty Development Committee

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#### Recommended Citation

Faculty Development Committee, "Faculty Development minutes 09/09/2011" (2011). *Faculty Development Committee (Inactive)*. 2.

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Faculty Development Committee meeting minutes  
Friday, September 9, 2011

Present: Siobhan Bremer, Judy Korn, Gordon McIntosh (chair), and William Straub  
Not present: Zac Van Cleve, student representative

Gordon is the only returning member of the Faculty Development Committee (FDC), all other members are new. Student representatives last year attended very few meetings. Committee members decided to meet every other week, Fridays at 8 a.m. this year despite busy schedules. Our next meeting will be Friday, September 23.

We will rotate responsibility for taking minutes every meeting. William agreed to take minutes for this meeting and also to contact Jayne Blodgett regarding possible constitutional requirement to post meeting minutes on new repository, UMM Digital Well.

Gordon explained the report from last year, fall semester 2010, the FDC spoke with the previous director. A survey was prepared by the committee. Then Dr. Heather Peters was hired by administration and she created a report which was sent in July. Therefore the first matter of business for the current FDC is to review this report and to make recommendations to the Dean.

Other responsibilities of the FDC: planning and preparation for the Faculty Professional Development Day (FPDD), review faculty enrichment documents for the mentoring program, review and make suggestions before approving or disapproving funding for mentees (money for travel, books, conferences, etc.). Possible suggestion: overall topics rotate on a three year schedule: instruction, service/outreach, and research. An e-mail survey was sent out by Gordon to FACPA last year to gauge faculty interest.

The FDC reviewed and approved the application for Faculty Enrichment Program (FEP) for Denise Odello, Humanities Department with the stipulation that a mentor must be found before funds will be released. Also reviewed and unanimously approved FEP for Sheng Xiao, Social Science Department.

Another responsibility of the FDC is brown bag lunches on various issues. Gordon explained that there were three "Brown Bag" lunches over the last year. They were attended by approximately 10 to 12 faculty and staff only -- no students were invited. FDC committee members are responsible for reserving the Prairie Lounge meeting room. The Dean pays for coffee and tea. Possible brown bag lunch topics for this school year include international (Chinese) students.

Summary of major issues for FDC this year:

- 1) respond to Dr. Peter's Faculty Center Report
- 2) distribute research funds – suggest a possible structure for this at the Dean's request
- 3) decide on Brown Bag issues and organize them

- 4) deal with other Dean appointed issues as they may arise
- 5) organize and plan the faculty professional day for Fall 2012

Gordon explained that we as a committee can do only what is assigned and not much more, or we can try to take on more.

Gordon will forward Dr. Peter's Faculty Center Report to committee members via e-mail. A brief outline of the disestablishment of the previous Faculty Center (Center for Learning and Teaching [CLT]) was given. Issues such as lack of time, lack of space, an absence of a faculty lounge like many other institutions have, was stated.

The question arose as to whether funding for development should be limited to tenure-track faculty only, P&A Staff, and/or other staff. Perhaps we need a more inclusive term other than *Faculty* Development. Faculty, however, are required to engage in development activities as part of tenure requirements.

Meeting adjourned 8:45 a.m.

*Meeting minutes respectfully submitted by William Straub, Librarian*  
approved as amended Friday, September 23, 2011