

9-2-2011

## Consultative minutes 09/02/2011

Consultative Committee

Follow this and additional works at: <http://digitalcommons.morris.umn.edu/consult>

---

### Recommended Citation

Consultative Committee, "Consultative minutes 09/02/2011" (2011). *Consultative Committee*. 3.  
<http://digitalcommons.morris.umn.edu/consult/3>

This Minutes is brought to you for free and open access by the Campus Governance at University of Minnesota Morris Digital Well. It has been accepted for inclusion in Consultative Committee by an authorized administrator of University of Minnesota Morris Digital Well. For more information, please contact [skulann@morris.umn.edu](mailto:skulann@morris.umn.edu).

Consultative Committee  
Prairie Lounge  
September 2, 2011  
9:00 am – 10:00 am

Committee members present: Co-chairs Jen Zych Herrmann and Nic McPhee, Brook Miller, Jim Barbour, Bonnie Tipke, Nancy Helsper, Molly Donovan, Naomi Wentz and LeAnn Dean.

Committee members absent: Manjari Govada

1) As the opening meeting for the 2011-2012 academic year, the meeting started with introductions of the membership and then a review of the committee responsibilities. Per the new Constitution (Fall 2010) the charge of the Consultative Committee is as follows:

#### Article VII. Campus Consultative Committee

##### Section 1. Organization

A. The Campus Consultative Committee consists of three faculty, three P&A staff, three USA staff, and three students. Personnel holding the title of chancellor, vice chancellor, associate vice chancellor, assistant vice chancellor, or division chair are not eligible for membership.

B. Each of the four constituencies elects its own representatives, in the spring or by special election in the event of a vacancy. Members are expected to represent their own constituencies but also act in the best interests of the entire campus community. Terms are for two years with a maximum of three consecutive terms. The committee elects its own chair.

##### Section 2. Responsibilities

A. Reflecting the balance of its composition, the Consultative Committee serves as a campus sounding board for those who wish to seek input or feedback on proposals or initiatives related to campus governance prior to submitting them to the Steering Committee or who wish to express or review concerns outside the scope of campus governance and/or receive recommendations concerning follow-up with appropriate campus offices or programs.

B. The committee may submit recommendations or proposals to the Steering Committee. All proposals or recommendations from the committee, regardless of whether or not they are submitted to the Steering Committee, must be issued in writing and are subject to the same disclosure policies that govern materials produced by other governance committees.

2. Election of chair/co-chairs: Nic McPhee and Jennifer Zych Herrmann were nominated and agreed to serve as committee co-chairs. They were elected by a voice vote and will serve for the 2011-2012 academic year.

3. Discussion about minutes/minute taking:

Currently the Consultative Committee does not receive staff support. In the past the committee has covered the minute-taking responsibilities by rotating that duty between the committee membership. After a discussion of this matter the committee agreed to continue this practice, exempting the co-chairs who have other responsibilities tied to their role.

5. Email to constituents:

As in semesters previous, the Committee will send out an email to the campus offering our committee's services and soliciting input on items that should be addressed by our group. Jennifer Zych Herrmann will locate this email and share it with the committee prior to distribution to our constituents on campus.

6. Upcoming Guests:

- 9/9 - Jim Hall, Campus IT Director
- 9/16 - Bart Finzel, VCAA and Dean
- 10/7 - Jacquie Johnson, Chancellor
- 10/28 - Bart Finzel, VCAA and Dean
- 11/4 - Jacquie Johnson, Chancellor
- 12/2 - Jacquie Johnson, Chancellor (tentative)
- 12/9 - Bart Finzel, VCAA and Dean (tentative)

Respectfully submitted,  
Jennifer Zych Herrmann

Assistant Dean position/responsibilities

- Our feedback regarding a process for the "Founders Scholar of the Liberal Arts"
- Help identifying the issues our membership believes to be the most vital for the VCAA