

University of Minnesota Morris Digital Well  
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Consultative Committee

Campus Governance

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4-18-2017

## Consultative minutes 04/18/2017

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## Consultative Committee

### Meeting Minutes

Tuesday, April 18, 2017 (8:00am Prairie Lounge)

Present: Alisande Allaban, Mike Cihak, Ann DuHamel, Nancy Helsper, Megan Jacobson, Jane Kill, Lori Kurpiers, Janel Mendoza, Colette Millard, Michelle Page, Ted Pappenfus, Jeri Squire, Angela Stangl, Sarah Buchanan

Absent: Noah Pilugin

#### 2. Approved minutes

- Minutes will no longer be printed out at meetings and will just be emailed to committee members

#### 3. Appointed Angela Stangl as convener for fall

#### 4. Year-end report

- This report goes to the Steering Committee and in previous years has included major topics of discussion and things the committee has accomplished.
- It was suggested that this year's report be put into the digital well.
- Subjects to include in this year's report:
  - Quality initiative report
  - Discipline coordinator survey
  - Lists of guests that came to the committee and topics they spoke about
  - Follow up on the liaison on campus whose focus is on recruiting more diverse applicants for job openings on campus
    - The liaison is going to be at the next Administrative Committee meeting and that would be a good opportunity for Consultative Committee member who can attend to ask questions.
    - Investigating membership in the National Center for Faculty Development and Diversity ([www.facultydiversity.org](http://www.facultydiversity.org)) for the Morris campus, they have workshops and trainings that may be good for junior faculty and also have a job posting board. Membership for a school is expensive, around 20k per year, but the Twin Cities has a membership and the suggestion was made that someone should look into seeing if Morris can be included in that membership or can get a prorated rate because we are such a small school.
  - Chancellor Behr's interest in climate survey
  - Discussion with Chancellor Behr on how to foster respectful communication across campus with faculty, students and staff.
  - Discussion of how best to recruit, retain and serve transfer students

- Discussion on how to make sure students of color on campus are not being tokenized in campus advertising material
- Memos that were sent out to Sarah Mattson
- APLUS concerns about advisors having access to every student's information and not just the students they advise.
  - Ted suggested that this may not be a priority for the system-level offices
  - Jane suggested that there be some kind of FERPA and HIPAA refresher training
- Effectiveness of advising model conversation
  - Only 1/3 of all new students have advisors in their major and that someone should assess whether this advising model is working or not.
  - Success coaches should also be evaluated, they have a lot more data on students, but the things that are causing students to leave aren't anything that success coaches can do anything about.

#### 5. Discussion on what to carry forward into fall 2017

- Transfer student conversations
- Assessments for faculty
  - There are issues with cooperation from discipline coordinators actually completing assessments
  - Concerns were raised about whether the disciplines who are consistently late with assessments would put the entire campus at risk for reaccreditation
  - Disciplines are now supposed to have them turned in by November
  - Discussion on how best to encourage disciplines to complete/turn in assessments and who should really be responsible for looking into that and regulating it.
    - What is CC Committee's role in this? Should we help brainstorm or with communication?
- Conversations with the Chancellor about climate surveys and campus communication
- Consultative Committee is one of the committees on the list for potentially dissolving. This came about from the constitution investigation from Campus Assembly.
  - The committee may need to be ready to speak about why we should or shouldn't be dissolved.
  - The mission statement may need to be reinterpreted or made clearer
  - The committee should always discuss our purpose, our charge, what we are here for at the beginning of every year. This will be helpful for all members.
  - The committee's importance stems from this committee having equal representation from faculty, students and staff. As well as providing a space for people who may need advice or to seek assistance for some

issue which they may feel uncomfortable approaching a supervisor, HR or people with higher positions of power (like the Steering Committee)

- The role of the committee in the student conduct appeal process
  - Background: Within the last few years, it was written into policy that Consultative Committee would be a part of the student conduct appeals process. This means that if a student wishes to appeal the ruling made on their conduct infraction, Consultative Committee must form a subcommittee and review the entire case. One case was reviewed over Winter Break, four members of CC were involved: a student, 2 faculty and a staff member were a part of that subcommittee.
  - Is this something Consultative Committee should be involved in?
  - Ted suggested the Consultative Committee be removed from the Student Conduct Code Procedure as the student appeals process already has a body in place to hear cases (the Student Behavior Committee) and that having a second committee made up of the same constituencies is unnecessary. Furthermore, the Consultative Committee panel only provides a recommendation that may or may not actually be accepted by the Chancellor. If the Chancellor has the final decision, he/she should act alone in the appeals process.
  - New members should be made aware of this potential time commitment.

#### 6. New student conduct case

- A subcommittee will be formed to review a new student conduct appeal. More information will be sent out over email later today.