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**University of Minnesota Morris Digital Well**

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Planning Committee

Campus Governance

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9-27-2016

## Planning minutes 09/27/2016

Planning Committee

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<b>To:</b>	Planning Committee	
	<b>Participants:</b>	Oscar Baldelomar, Melissa Bert, Brook Miller, Seung-Ho Joo, Sandy Kill, Jana Koehler, Tiernan Lenius, Mike Cihak, William Rasmussen, Bryan Herrmann (ex-officio), Gwen Rudney (ex-officio), Matt Senger (ex-officio), Alison Campbell (secretary)
<b>From:</b>	Engin Sungur, Chair	
	<b>Present:</b>	Melissa Bert, Brook Miller, Seung-Ho Joo, William Rasmussen, Sandy Kill, Jana Koehler, Mike Cihak, Bryan Herrmann, Gwen Rudney, Matt Senger
<b>Subject:</b>	<i>Meeting Agenda</i>	
	<b>Date:</b>	September 27 (Tuesday)
	<b>Time:</b>	3:00-4:00
	<b>Place:</b>	Prairie Lounge - Student Center
<b>Committee Website</b>	<a href="http://committees.morris.umn.edu/planning-committee">http://committees.morris.umn.edu/planning-committee</a>	
<b>Committee Moodle Site</b>	<a href="https://ay15.moodle.umn.edu/course/view.php?id=7767">https://ay15.moodle.umn.edu/course/view.php?id=7767</a>	

## THE AGENDA

1. Approval of May 4, 2016, September 13 and 20, 2016 Minutes (5 min.).

*Action: Approval of the minutes – yes to May 4th, next time for others*

2. Representation on UMN Strategic Positioning Committee.

3. Discussion on UMM Strategic Plan Survey (See Appendix A)

- We already have inserts from 2013 and 2016 plan – everything is on Moodle website.
  - One person has to copy and paste into the survey
  - Some units may not be around anymore
- Will there be a time where committee chairs could give feedback as well?
- Please look on Moodle site for responsible units and see if any units are missing
- Maybe put in the instructions that “this has been worked on more by...”
  - Or add “if you think any other unit would be helpful please share this survey with them”
    - Should not make it too complicated – we should be the ones to send out the survey
    - Maybe ask “who else would be interested in this survey”
- In the “Integrated Statement...” portion this may show contradicting goals with the evolution of Strategic Plans form 2006, 2013 and 2016
  - Maybe just show 2016 version – problem with that is that people have been involved with each plan so it is good to show the changes
  - We could separate each year with a different row so the information is not all in one box
  - We are only asking them to respond to the 2006 plan so we can put a footnote in for 2013 and 2016 plans

- Suggest eliminating “new goal needed” check box in the “Status of Goal” section because it does not give us the status of the existing goal and we want every unit to give us a new goal for our new plan
- Switch the order of “Recommendation toward the goal or new goal” and “Brief comment on this goal”
  - Suggested to change the wording to “recommendation regarding the goal or a related new goal”
    - Where is there a chance to put a totally new goal?
    - (Limit to a number of words-50) “Recommendation for a related Goal”
      - Planning Committee will be the test case for the survey

#### 4. 2018 Budget

- Had a budget summit last week with Committee Chairs, Division Chairs, Jacquie and Vice Chancellors
- Jacquie will be talking about the budget Thursday in the Community Meeting
  - What falls under the Finance and Planning committees?
  - Once Jacquie presents then we could take out long range topics to discussion
  - Finance Committee is charged with responding to the FY18 by the constitution
- Planning committees approach on the budget is to help with long term changes and not focus on short-term budget decisions.
  - Offer some other programs and start new trends and solutions
  - Finance approach is different than Planning
  - Maybe offer different packages to students (certificate programs)
- How does Finance committee feel about working with Planning
  - Talked about Technology planning as there is a financial piece and long range piece
  - They were talking about who tackles what so we are not duplicating efforts
  - How do we coordinate the two? – besides with Bryan being the middle person
  - Would be nice to see what the small cuts could be
  - It would be hard to give basic information to both committees at the same time (scheduling)
- Get budget instructions in January and have to give a balanced budget to finance office by the second week of February
  - Because of new chancellor we are projecting figures and estimates earlier
  - In the future, believe that the planning committee should have a more detailed/advanced idea about what the Community budget meeting will be about
- Engin thinks that the finance committee will not talk about how to get more students as that is why we are low on budget – that is the planning committees job
- In the last year we are defining ourselves as the Committee who monitors the Strategic plan, making recommendation for processes – not the only thing we do though
  - Gather data and then present to campus
  - Representatives can meet with groups for more explanation
  - Would like to have everything electronically in a data base

#### ***Discussion.***

#### 5. UMM Data Flow Planning: UMM Progress Cards/Metrics – didn’t get to

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**Appendix A. Revolving UMM Strategic Plan Input Survey: Stage I.**

**Revolving UMM Strategic Plan Input Survey: Stage I.**

**Planning Committee 2016-17**

We'd like to provide the new Chancellor with a holistic overall vision of the status of the goals identified in the 2006 Strategic Plan as it expires in 2016. Your office/committee [NAME OFFICE OR COMMITTEE] are identified in the 2006 Strategic Plan as responsible for leading UMM's pursuit of these goals.

<b>Receiving Unit/Committee:</b>	
<b>Title of Strategic Planning Component:</b>	
<b>Integrated Statement on the Strategic Planning Goal:<sup>1</sup></b>	<b>Goal 1.</b> {Statement from 2006 Strategic Plan} (Statement from the 2013 Review & progress update) (Statement from the UMM Strategic Priorities for the FY16)
<b>Status of Goal</b>	<i>Please check all that apply</i> <input type="checkbox"/> Achieved <input type="checkbox"/> In Progress <input type="checkbox"/> No Longer Relevant <input type="checkbox"/> Achieved But in Need of Maintenance <input type="checkbox"/> New Goal Needed <input type="checkbox"/> Other ○ Please explain
<b>Recommendation Toward the Goal or New Goal.</b>	
<b>Brief Comment on this Goal.</b>	

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