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Faculty Development minutes 04/06/2017

Faculty Development Committee

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Faculty Development Committee
April 6, 2017 1-2 p.m.
Student Activities Conference Room

Present: Tracy Otten (Chair), Peter Dolan, Stephanie Ferrian, Adele Lawler, Windy Roberts, Meagan Rollins, Alicia Schewe, and Roger Wareham
Guest: Bart Finzel

I. Minutes approved with two modifications

II. Discussion with Bart Finzel. Vice Chancellor for Academic Affairs and Dean Finzel talked with the committee about Fall Professional Development Day (FPDD). He thanked the group for working with the Assessment of Student Learning Committee to schedule time for assessment topics to be part of the day. He indicated that there were also other assessment training and information sessions planned for the period between the start of faculty contracts and when fall semester classes begin. It was therefore suggested that, for FPDD, we may want to schedule another concurrent session during the 11 a.m.-noon slot to give attendees an extra alternative. Finzel mentioned that Sheri Breen had been introducing the theme of 'role playing' in some of her courses and that he thought that could be a timely and interesting topic. He had talked briefly with Breen and she is open to developing a presentation called "Minds on Fire: Role Playing Simulations Ignite Student Learning". He noted that Emily Bruce might also be interested in being part of such a presentation.

Finzel and the committee also discussed the timing of FPDD as it relates to the Welcome Back Picnic. In the past FPDD has ended at 3:30 p.m. (with the last 15 minutes for evaluations) and then the picnic has started at either 5 p.m. (traditionally) or 4:30 p.m. (in fall 2016). This gap has meant that a number of FPDD attendees did not stick around for the picnic; it was noted that the 4:30 p.m. start time did garner a larger audience.

There was also discussion about the possibility of moving the FPDD lunch to the Dining Hall, which could introduce new faculty and staff to UMM Dining Services and could potentially save costs. Finzel then thanked the committee for its time and exited.

III. FDC discussion regarding FPDD. Otten provided an overview of the draft program and then the committee primarily focused on the conversation with Finzel. It was decided that:

- a third session would be added at the 11 a.m. slot
- the lunch hour slot would be extended to noon-1:30 p.m. to allow for more networking
- the afternoon coffee break would be extended to a half hour to also encourage networking
- evaluations will not be handled on site but will be administered online
- FPDD would end at 4 p.m. and the picnic would begin at 4:30 p.m.
- Adele will explore food costs (having the FPDD lunch at Dining Services vs. Oyate)
- Adele would research the Moccasin Flower Room, Science 1020 and Science 2190 so that there are room scheduling options; Oyate Hall is already reserved
- Peter will take charge of the online evaluations
- Tracy will discuss with Finzel if anyone in particular (such as the chancellor) should be asked to play a role in the day or in any of the sessions

The draft schedule has now been revised as such:

| | |
|-----------------|--------------------------------------------------------------------------------------------|
| 8:30-9:15 a.m. | Registration |
| 9:15-9:30 a.m. | Welcome |
| 9:30-10:30 a.m. | Concurrent sessions: 1) Assessment Overview or 2) Academic Alert System |
| 10:30-11 a.m. | Break |
| 11a.m.-noon | Concurrent sessions: 1) Assessment Breakout or 2) Academic Alert System or 3) Role Playing |
| Noon-1:30 p.m. | Lunch |
| 1:30-2:30 p.m. | Concurrent sessions: 1) Student Mental Health or 2) Developing Memorable Presentations |
| 2:30-3 p.m. | Break |
| 3-4 p.m. | Concurrent sessions: 1) Student Mental Health or 2) Developing Memorable Presentations |
| 4:30 p.m. | Picnic |

Meeting adjourned at 1:57 p.m.

Respectfully submitted by Roger Wareham