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Faculty Development minutes 12/01/2016

Faculty Development Committee

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Faculty Development Committee
December 1, 2016 – 3 to 4 p.m.
Student Activities Conference Room

Present: Adele Lawler, Tracy Otten (Chair), and Roger Wareham

Absent: Michelle Brownlee, Peter Dolan (on leave), Stephanie Ferrian, Windy Roberts, and Alicia Schewe

I. Minutes: Review of the minutes from the November 4 and November 18 meetings was tabled due to lack of a quorum. It is likely the committee will be asked to review and electronically approve these minutes.

II. Old business:

a. Spring 2017 Teaching Development Series planning discussions continued.

Days and topics for Langley's spring visits were further discussed and fleshed out. Overall, while everyone supported the idea of the proposed consultation and observation sessions, it was felt that for each of Langley's visits something more structured needed to be offered and then perhaps the consultation/observation sessions could be interspersed throughout each visit. Some thoughts/themes for the broader presentations were:

- Jan. 26 (TH) – Early assessment strategies
- Feb. 22 (W) – Some sort of discussion on mental health (as a precursor to Fall Professional Development Day, where mental health could be a primary theme or “track”)
- March 30 (TH) – A session such as “best practices in observing and commenting on other faculty member's classes”
- April 26 (W) – A session on responding to SRTs/evaluations constructively

It was suggested that for each day, the presentation could happen twice, once in the late morning and once in the afternoon. The times of 10-11 a.m. and 1-2 p.m. were discussed. Additionally, once sessions are solidified, some sort of schedule that David could access should be developed so that faculty can request the individual consultation and observation sessions.

Otten shared correspondence from Langley regarding possible presentations on student mental health. Langley has consulted with others at CEI and several concerns were raised (i.e. too broad a topic for such a limited time, better use of resources to do so in August for broader audience, ADT conference this spring will generate useful info for FPDD '17). Otten will reconnect with Langley to see if introducing the topic this spring is feasible.

Adele will schedule the Moccasin Flower Room from 9:30 a.m. – 4 p.m. for each day of Langley's visit.

b. Course Release Proposals process discussed:

- Proposals will be received from the Dean's office no later than Tuesday December 6 and recommendations to the Dean need to be received by Monday, December 12.
- As a reminder, faculty reviewers are Seun-Ho Joo (Economics and Management), Jong-Min Kim (Statistics), Tracy Otten (Studio Art), and Windy Roberts (Spanish).

Meeting adjourned at 4 p.m.

Respectfully submitted by Roger Wareham and Tracy Otten