

4-2-2015

## Faculty Development minutes 04/02/2015

Faculty Development Committee

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Faculty Development Committee  
April 2, 2015 / 1-2 pm  
201 Behmler

Present: Mark Logan, Rebecca Dean, Adele Lawler and Tracy Otten  
Unable to attend: Jeremy Karger-Gatzow

I. Approval of the minutes:

The minutes for the March 26<sup>th</sup> meeting were reviewed and approved.

II. Faculty Professional Development Day Planning:

Logan informed the committee he will be meeting with Clement Loo, on Weds. April 8, to discuss the sustainability session.

The committee worked out the following tentative schedule for FPDD day:

8:30 - 9:15	Registration and Refreshments
9:15 - 9:30	Welcome and Opening Remarks
9:30 - 10:30	Sessions: Retention - Oyate / Sustainability - Moccasin Flower Room
10:30 - 11:00	Break
11:00 - 12:00	Sessions: Retention - Oyate / Sustainability - Moccasin Flower Room
12:00 - 1:00	Lunch - Oyate
1:00 - 1:30	It's Your Conversation - Oyate / Retention - Moccasin Flower Room
1:30 - 2:15	Open Space Session I - Oyate / Retention - Moccasin Flower Room
2:15 - 2:30	Break
2:30 - 3:15	Open Space Session II - Oyate / Retention - Moccasin Flower Room
3:15 - 3:30	Close and Evaluations

Logan will share these plans with the presenters to get their feedback on timing, locations, etc. before finalizing the FPDD schedule. Lawler will check on the capacity of the Moccasin Flower Room. We may need to consider splitting Oyate Hall for the afternoon retention session if interest exceeds the Moccasin Flower space. While Louie's Lower Level cannot be reserved, the space could likely be used for break out sessions if needed and Logan will check in with Jen Zych Herrmann to see if that could work with her plans for the afternoon.

Lawler reiterated that she would like to get any presentation materials / handouts as soon as they are determined so that she can prepare the folders well in advance.

The committee will meet again next Thursday April 9, at 1 pm in Behmler 201.

Meeting adjourned at 1:50  
Submitted by Tracy Otten