

4-30-2015

## Faculty Development minutes 04/30/2015

Faculty Development Committee

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Faculty Development Committee Meeting  
April 30, 2015

Present: Mark Logan, Tracey Otten, Rebecca Dean, Adele Lawler  
Absent: Jeremy Karger-Gatzow

Minutes from April 23, 2015 meet were approved. Otten will send them to the Digital Well.

Logan asked who all would be available for a last meeting on May 7, 2015; Dean would not be available after today's meeting, Logan, Otten, and Lawler will be able to meet (Karger-Gatzow was not present to inform the committee of his availability). Logan will reserve a room.

Logan stated he had not gotten specific titles from Jen Zych Herrmann yet, he will email her again for names and titles as well as the sub sessions. He will let Jen know that Imholte Hall 11 has been reserved (for the APLUS portion of the presentation; Lawler checked and Imholte Hall can hold 30 people for computers). Logan will also check with Jen as to equipment needs and that handouts will need to be to Lawler by July 30, 2015. He will also ask the same of Clement Loo and his group. Lawler will work on the agenda and survey evaluation form once titles are firmed up.

Logan will check with Argie Manolis if the title should stay the same as last year (It's Your Conversation) as well as the format; he will also check with Argie has to her equipment needs.

Lawler reported on her meeting with Karen Ellis regarding setup in Oyate. The partitions cannot be moved; they are set, they can be opened and closed but not moved. The plan is to have the partition to the Alumni Room closed (there will be an open door for people to walk through); this will be for the coffee and refreshments in the morning and lunch in the afternoon). There will be a couple of round tables in the Alumni Room. For the Welcome and Introductions the University Room and Cougar Room will be open; it is unknown at this time if the partition between these rooms will need to be closed. This will be determined at the next meeting.

If the Retention group wants to show a video, it would be best to show this in the Moccasin Flower Room, Oyate has too many windows and it would be hard to see.

Logan stated that the FACPAAC group had a follow-up meeting from their forum, but Logan taught at that time and was not able to attend.

Otten asked on how the process was for topics for the following year, if ideas came from the evaluations (Otten will be the chair of the Faculty Development Committee next year). Logan stated that in the past there had been a rotation between teaching, research, and community service; however, this has changed to allow more flexibility.

Logan stated he was not certain that when outside people came in to do a presentation who got the "ball rolling." Dean stated that a couple of years back there were people from the Twin

Cities campus who presented on Internationalizing Programs. Again, it was not certain who made that contact with these people.

There was a brief discussion on the Time Release program; Lawler will check with the Dean's assistant but Logan said to wait, he was going to check emails.

Before the meeting broke up, Dean stated she would be available through May but after that she was going on sabbatical.

The meeting adjourned at 1:25 p.m.  
Submitted by Adele Lawler