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Faculty Development minutes 01/26/2016

Faculty Development Committee

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Faculty Development Committee
January 26, 2:00 p.m.
Student Center Conference Room

Present: Tracy Otten (chair), Peter Dolan, Windy Roberts, Stephanie Ferrian, Roger Wareham and Adele Lawler
Absent: Kathryn Beuato and Maddy Lerner

I. Meeting Minutes

Minutes were approved. Adele made an amendment to add to today's minutes that Langley will be staying at the GrandStay Hotel and not the LaFave House.

II. Spring Teaching Development Series Planning

Wednesday, February 3, 4:30 - Information Session. Langley will introduce himself and CEI as well as discuss how he might work with our campus faculty. He will also discuss the workshop series.

Dean Finzel asked Otten to work with the division chairs to publicize the confidential one-on-one meetings or classroom observation opportunities with Langley. Otten and Langley wrote up basic descriptions of the process and emailed them to the DCs for distribution to their faculty. Interested faculty will schedule the observations directly with Langley.

Thursday, February 4: Langley is scheduled to meet with FACPAAC and will then be conducting the first two sessions. Otten discussed the enrollment for the workshops to date. Numbers are low currently for registration despite multiple emails and the postcards going out.

Food

- February 3rd Lawler requested catering for 20 people / David and Windy Roberts will accompany Langley to dinner after intro session.
- February 4th Lawler ordered two-dozen cookies, coffee and water.
- Parking pass - Lawler will call in license plate and vehicle information in advance of Langley's arrival for S/M lot.

Set up

- February 3rd - Lawler and Otten will assist Langley at 4 pm in Sci 1020
- February 4th and March 3rd at 11:30 - Ferrian and Dolan will assist Langley as necessary.
- March 24th - Windy will assist Langley
- Evaluation following the sessions, possibly ask David if he has a sample in place .

Materials

- Lawler asked if Langley required any handouts, computer, whiteboard, etc. - Otten noted that he will bring his own copies and computer. Moccasin Flower has a whiteboard and projector.

Wareham asked if the chancellor search might impact the attendance for the March date. Committee discussed alternate dates given Langley's other travel commitments. The group decided to proceed as scheduled.

III. Fall Professional Development Day 2016 Planning

Otten has had two requests for meetings regarding potential topics - one from the library and another from the Multi-Ethnic Experience Committee. Otten will report on their suggestions at upcoming meetings.

The committee began reviewing the survey to solicit topics from faculty and P/A. While FPDD used to focus on a particular theme - Research, Teaching or Service, in recent years all three have been incorporated to improve attendance / participation. The committee will review and revise last year's survey at the next meeting to solicit ideas and possible presenters.

Discussion of possible topics / sessions:

- Multicultural programming - working with international students

- Using open source materials to cut costs for students
- Tech related topics- Google classroom
- Open discussion sessions with Argie?
- Grant related session

Meeting adjourned at 3pm

Respectfully submitted by Stephanie Ferrian