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Faculty Development minutes 12/08/2014

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Faculty Development Committee
December 8, 2014

Present: Mark Logan (chair), Jeremy Karger-Gatzow, Rebecca Dean, and Adele Lawler

Absent: Tracy Otten, Alex Stangel, and Zach Johnson

Rebecca Dean will be a new faculty member on the FDC committee.

Lawler passed out the minutes from the December 1, 2014 meeting. Minutes were reviewed and approved as written.

Logan asked Lawler if she had heard from the USA group for a USA representative; no she has not heard back so there is no USA representative.

Logan stated that he is waiting to hear from Otten if she will be able to be a part of the subcommittee to review the Time Release Program applications. Since Dean is now on the committee, the subcommittee will consist of the three faculty members (Logan, Otten, and Dean). Logan will schedule a room for him and Dean to meet and possibly be able to Skype Otten or use a speaker phone. Logan scheduled the subcommittee to meet Wednesday, December 10, 2014 at 10:30 to review the Time Release applications. Logan asked Dean if she had any questions on the review process of the Time Release applications. Dean stated she had looked at the criteria and is ready to meet on Wednesday. Logan said the Vice Chancellor for Academic Affairs and Dean wants the subcommittee's recommendation on Thursday, December 11, 2014. Logan asked Lawler how many applications have been received and if the Dean's assistant would get the applications to the committee today; Lawler said she would check with the Dean's assistant. Once the subcommittee has reviewed the applications, he will email the recommendations to the Dean (and copy the Dean's assistant).

The committee members went over the Google document to be emailed to the campus community. It was decided to send this email the first part of spring semester. The committee made some revisions to the form; Lawler will work on the Google document and send to the FDC today for review. Logan stated that at campus assembly last week he reported on the activities of the FDC and asked the assembly if anyone had ideas for the Fall Professional Development Day to let the committee know. Logan reported that Sylke Boyd asked if it would be possible to have a discussion on the first year experience. This is certainly a possible discussion for the FPDD; although any changes would need to have Curriculum Committee discussion. Lawler asked Dean if she would like any information from last year's FPDD; Dean said she would look at minutes in the Library's digital well.

Logan will look at everyone's Google calendar in order to schedule meetings for spring; he asked that everyone make certain their calendars are up to date.

Meeting adjourned at 12:10 a.m.

Submitted by Adele Lawler