

1-31-2013

Assessment of Student Learning minutes 01/31/ 2013

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Assessment of Student Learning Committee

1-31-13 ~ Minutes

Present: Ted Pappenfus, Wendy Emo, Stacey Parker Aronson, Barbara Burke, Jim Togeas, Stephen Burks, Jana Koehler, Andrew Sletten, Emily Sunderman

Absent: Brooks Jessup and Nancy Helsper

1. Minute taker – Jana agreed to do this.
2. Approval of minutes from November 29, 2012
Jim said that he WAS present at the meeting. Steve said that he WAS NOT present at the meeting. All were in favor with two abstentions as they were not present.
3. General Education Survey
We did finalize this and it was emailed to everyone last fall. Steve thought we could still shorten this and provided us with a sample. A few of the changes include asking a new question at the end and the common questions were moved to the end. Ted said that this may have already been sent and Nancy is in charge of this. He also got rid of “across societies” on the objective of page 4.

Ted met with Nancy over break to get the survey ready for the Twin Cities. That office used to do this service for free and now there is a charge, around \$600. A request has been submitted to Bart to approve paying for this survey. A comment included maybe an internal UMM office could do this. Jana talked about how Computing Services (Matt Senger and Matt Zaske) could work with us

4. Develop a plan for the semester
 - a. Analyze HLC report further
Ted thinks this should be our priority. Stacey has started this as she had already seen a summary. Administration was not going to release the full report but it now has been done. Ted thinks we are going to meet in two weeks. He will send the report, Stacey’s summary, Ted’s interpretation, items we should focus on, and then we should prioritize the items that we should work on. 2015 is our deadline and this committee is supposed to do the bulk of the report. Ted provided handout on his summary.
 - b. Item from Bart: External support for the committee – What support do we need and when? Who do we hire?
Jana asked about the option of hiring someone and Ted said it is still sitting out there but we need to identify the job duties. Wendy then asked if there was a separate committee for GenEd and NO there isn’t but Curriculum has sort of talked about and already made some changes to our GenEd’s. We could do some of Ted’s question 1 but Curriculum should take the lead on this. Steve commented that we generate the data and ask Curriculum to provide follow up.
Barbara thought there was a sub-committee that did student learning outcomes and yes some has been done by the previous Assessment committee. We did data gathering on our general education courses and reported on it.
 - c. General Education Survey for Alumni
 - d. Committee Webpage
Committee Chairs were supposed to have a meeting but that hasn’t been done with Bart and Jacquie with the topic being updating committee websites. We would work with Matt Senger on this. What should we include on our committee’s website?

Questions:

Ted will send reports and we will meet in two weeks. We asked about the support and Ted feels it should be long term. During these times it is probably going to be harder to have this approved.