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Assessment of Student Learning Committee | Campus Governance

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UMM Assessment of Student Learning Committee
Committee Meeting Minutes: March 30, 2017
2pm – 3pm Humanities 112 Conference Room

Committee Members
Present: Rebecca Dean, Kristin Lamberty, Sheila Windingstad, Melissa Bert, Tricia Rohloff, Tammy Berberi, Nancy Helsper, Stephen Burks, Rachel Johnson, Colin Wray

Absent: James Wojaszek

Others present: Makiko K Legate (supporting staff)

Proceedings:
Meeting called to order at 1:00pm by Rebecca Dean.
3/2/17 meeting minutes were corrected and approved.

Business:

1. Announcement from Chancellor Behr: AAC & U Webinar-"Beyond the A Word, Assessment that empowers Faculty to take Risks with Pedagogical Innovation".
    a. Monday, April 17, 2017 at 1pm – Since we are the member of the AAC & U, there are no cost to attend.
    b. Most of us have classes at the time – may be Tricia and Tammy can.

2. Senior Survey.
    a. What do we need to get it going? – No change are to be made, but update the introduction from ASLC chair.
    b. Are we giving any incentives? – Should ask Dean to see if we have any funding.
    c. If we do have funding, how should we disburse incentive? – Higbies Gift card, direct deposit to student U-card account, or use PO Box?
    d. Will try to get done this coming week (survey).

3. Update:
    a. Meeting with Dean Finzel and Division Chairs last week.
        i. Decided what they would like us to do.
            - During The Fall Faculty Development Day, talking about how to create valid and reliable tools for assessment.
            - The Fall Faculty Development day is optional, however, the division chairs will strongly encourage attendance, especially those in programs who have yet to complete their assessment.
            - During the normal division meetings, we will devote the second half (about 1 hour long) for working on the assessment tools that will be used in fall.
            - Rebecca should make some introduction video for this meeting. She does not have to physically be at each of these meetings by using open chat to help people. Might work better if it were Chancellor Behr.
            - There should be time for the interdisciplinary programs to do their assessment as well.
            - Can we suggest a strategy for interdisciplinary programs?

        - We need to develop instructions and worksheet for everyone on how to develop these tools.
        - Need to make sure that there are options that cover specific programs such as Interdisciplinary Studies and Fine Arts.
    - PSLOs need to be updated and done before the end of the semester – Look at the handout about PSLOs from last meeting.
    - Should we provide food during the meeting?

b. Fall Faculty Development day.
    i. Use initial session to explain basics of assessment
    ii. Break up into working groups where people can work together to come up with some tools. Split up into programs with similar issues (Interdisciplinary studies could work here).
    iii. Performing Arts and Languages should have their own groups.
    iv. Divide up groups in Qualitative and Quantitative?
    v. Stephen will send his programs' plans to Rebecca. He may do a presentation to show its programs' plans as an example.
    vi. Discuss rubrics at this meeting?
        - We would need an example of a rubrics use.
        - Make an assignment that would use the rubric.
        - Maybe teach how to use rubrics and create assignments based on them.
    vii. Chancellor should open the day if she is here to stress importance of assessment
    viii. David Langley will be here for the fall development day and be a part of this conversation.
    ix. Should we do a short presentation on assessment for faculty orientation?

c. Campus Assembly issues.
    i. Nothing has been heard about eliminating some campus committees.
    ii. Elimination of this committee probably won't happen.
    iii. Global Village adjustments are not yet done. Probably won't be done until next fall.

Meeting adjourned at 3:00pm