

11-15-2016

Assessment of Student Learning minutes 11/15/ 2016

Assessment of Student Learning Committee

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Assessment of Student Learning Committee, "Assessment of Student Learning minutes 11/15/2016" (2016). *Assessment of Student Learning Committee*. 18.
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UMM Assessment of Student Learning Committee
Board Meeting Minutes: November 15, 2016
1:00pm – 2:00pm Prairie Lounge

Committee Member

Present: Rebecca Dean, Kristin Lamberty, Nancy Helsper, Melissa Bert, Tricia Rohloff, James Wojaszek, Stephen Burks, Sheila Windingstad

Absent: Rachel Johnson, Tammy Berberi, Rachel Brockamp, Abou Doumbouya

Other present: Makiko K Legate (supporting staff)

Proceedings:

Meeting called to order at 1:00pm by Rebecca Dean.
November 1, 2016 meeting minutes were approved.

Business:

1. Updates from Subcommittees

a. Compliance Subcommittee

- i. #7(European Studies) - No longer exists, therefore eliminated.
- ii. #1(African & Black American Studies), #2(American Indian Studies) & #10(Latin American Area Studies) are under Dean's discipline - Bart's office should be notified to finish their 5-year plan.
- iii. #4(Computer Science) - KK will help to get it done before Thanksgiving.
- iv. #5(Economics) - It has been discussed and is a work in progress. Specific questions are on the finals. "Closing the Loop" is built into the plan.
- v. #3(Studio Art) & #14(Theatre) -These two disciplines have been busy with Fall production. Still need to remind them to complete the 5-year plan.
- vi. #9(German Studies) - There are only two faculty members (one Tenured). Should give them some extra time to complete the 5-year plan. James will help them.
- vii. Philosophy - Not done. We have contacted discipline. Should we do it or not?
- viii. #2 (American Indian Studies) - Only one faculty. Try not to over analyze it. Just get it done.
- ix. #6 (Environmental Studies) - Rebecca is meeting with Geology. Discuss with Cotter.
- x. #12(Political Science) - Shere Breen has a plan.
- xi. #13(Social Science) - Is it a Major? It is a Major for Secondary Education. Contact Stephen Gross.

1. Does he know that he needs to complete the 5-year plan?

2. Does Poli-sci have a PSLO? - Yes, they did turn in a PSLO.

3. Is there a certain requirement for a Social Science Major?

4. Interdisciplinary Program - Collaboration of multiple programs. Possible to make it as an Accessible Major?

b. MN VALUE Project - Report on workshop with Barry McQuarrie.

- i. Good group of people attended the workshop. May have some artifacts that exist to be collected now.
- ii. Suggested to putting some language in the syllabus to produce artifacts during the semester.
- iii. Some feel that the entire campus must understand the purpose of assessment.

- iv. Need Dean, Division chairs to take an action - all to understand why we are doing assessment.
- v. Should we designate “Data Day” or “Faculty Development day”?
- vi. Committee members should attend Division/Discipline meetings.
 - 1. Discuss and talking through Rubric - explain how and why.
 - 2. Do they have the right tools to work with?
 - 3. How do we build up the assessment process?
 - 4. Assessment must be done for the accreditation process.
- vii. Curriculum mapping is due on Dec. 1, 2016 - should we give them some more time & push back the due date to sometime in Jan. May set up Google Doc for uploading mapping.
- c. No other subcommittees update.
- d. “Calibrating” our feedback on 5-year plans
 - i. Overall we are on the right track.
 - ii. Entire campus must recognize how important this assessment is as a campus community, and need to be reminded constantly.
 - 1. Utilize Division/Discipline meetings.

Meeting Adjourned at 2:00pm