

9-20-2016

## Assessment of Student Learning minutes 09/20/ 2016

Assessment of Student Learning Committee

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UMM Assessment of Student Learning Committee  
Board Meeting Minutes: September 20, 2016  
1:00pm – 2:00pm Prairie Lounge

Committee Member

Present: Rebecca Dean, Kristin Lamberty, Nancy Helsper, Melissa Bert, Tricia Rohloff, Rachel Johnson, James Wojaszek, Tammy Berberi, Rachel Brockamp

Absent: 1st year Student

Other present: Makiko K Legate (supporting staff)

Proceedings:

Meeting called to order at 1:00pm by Rebecca Dean.

9/6/2016 meeting minutes were amended and approved.

Business:

1. Updated Assessment schedule.
  - a. Mostly cleaning up the format (adding a year) and making it easier to read.
  - b. Do not see Category 1 & 4 on the schedule – are we ever going to assess these 2 categories?
  - c. We should have an additional column – indicating the responsible person
    - i. Color coding or shading the columns, indicating who is responsible to do what.
  - d. The schedule is unclear for some faculty.
  - e. Updating & reporting:
    - i. Standard cycle? – PSLO needed to be assessed every year and reported every other year.
    - ii. Updating the 3 year plan for every year and the 5 year plan for every other year.
    - iii. Conducting the assessment annually and reporting semi-annually.
  - f. There are some communication gaps between the committee and faculty about assessment, mapping and reporting – should channel through Division Chairs.
  - g. Create subcommittee to improve communication between the committee and faculty.
2. Motion from Kristin Lamberty to approve the updated assessment schedule. Resolved: Motion carried.
  - a. Is this schedule acceptable for now (provisional model)?
  - b. When can we publish this schedule – ASAP?
  - c. Use this schedule as overview of what the committee is trying to do (guideline).
  - d. Should attach a note indicating that the schedule is a framework.
  - e. Should attach an Assessment Workflow chart as well.
3. Assigning subcommittee – Mark one or two on the handout.
  - a. Compliance Subcommittee
  - b. Workshop Subcommittee
  - c. MN VALUE subcommittee
  - d. Senior survey assessment of Gen ED subcommittee
  - e. Review of Assessment Committee Webpage subcommittee (Rebecca, KK, and Nancy)
  - f. March 2018 report subcommittee

4. Foreign Language Gen Ed Proposal

- a. Rational from Tammy – Please see the handout from Tammy
  - i. Proposal in May 2016 was to raise the slash hold of the Foreign Language Gen Ed requirement from the first full year of college language study to minimum of 8 credits in WL or demonstrate proficiency equivalent to 2 years of College study.
  - ii. Students have a few options to achieve this goal.
  - iii. 2015 spring Gen Ed assessment of senior: low ranking on achieving learning objective as well as importance of the objective to their education.
  - iv. 2011-15, 15% of incoming students have zero semesters of foreign language background.
  - v. 2 year requirement may make sense, however, it is costly.
- b. Relevancy
  - i. Is FL assessable? What can Assessment committee do for this particular program? Is it relevant to focus of Assessment Committee?
  - ii. Proficiency mindset vs. Growth mindset.

5. Proposal for a Saturday AAC&U VALUE /MSC Rubric workshop

- a. Did not get to the subject discussion at this meeting.

Meeting Adjourned at 2:00pm