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International Programs minutes 09/02/2014

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International Programs Committee [approved October 9, 2014]

September 2, 2014, 4:30pm, Prairie Lounge

In Attendance: Sarah Ashkar, Tinu Bello, Viktor Berberi, Ed Brands, Sheri Breen, Stephanie Ferrian, Leslie Gubash, Yuka Nagasaki, Monica Rin, Marynel Ryan Van Zee, Amber Whittemore

The meeting was called to order at 4:35pm. Following a welcome and introductions, the committee assessed our collective calendar and scheduled a tentative second meeting of the semester for October 9th at 8am.

1. The committee then reviewed IPC's mission, as stated in the UMM Constitution [reflecting changes proposed by the committee in November 2013]:

A. Mission

IPC is an active committee that oversees international activity on campus while shaping UMM's policies on education abroad. It promotes campus-wide international awareness through sponsoring programs (speakers, films, international events), offering grants to internationalize the curriculum, screening proposals for UMM study abroad programs, and screening applicants for study abroad scholarships.

B. Duties and Responsibilities

The International Programs Committee develops and coordinates international programs and activities on the Morris campus. It acts as a liaison between this campus and the university-wide Global Programs and Strategy Alliance.

2. Budget

Marynel Ryan Van Zee gave a preliminary budget update and explained that the main responsibility of the IPC has been to provide funding to support various international initiatives on our campus. More detailed budget information will be forthcoming over the next few weeks and Marynel will share it by email and add a review of it to the agenda for our October meeting.

For Academic year 2014-15, our study abroad scholarship allocation should be the same \$9000 that we have received previously, and we have some cushion there – that is money that is retained without the threat of scooping – so we will be able to make at least as many awards as we did last year.

For our regular budget, we have received an allocation of \$6000.00. We have a carry forward of some \$5000, but some of that is promised out of last year's obligations and Adele Lawler has not been able to provide details yet. As far as we know, the 'carry over' or part of it may yet be 'scooped,' although Marynel was told in June that Bart "promised" to protect our carry over.

3. Sub-committees and sub-committee chairs

We established the membership of sub-committees; tentative chairs are also assigned in these minutes. Each subcommittee will be responsible for reviewing the requisite application forms and materials and

recommending revisions [with attention to due dates, submission personnel, examples and amounts listed] and, once the applications have been posted and announced, reviewing them in a timely fashion and recommending or making awards.

The following IPC members volunteered to serve on the Extracurricular International Programming (ECIP) Grants subcommittee: Ed Brands, Tinu Bello, Stephanie Ferrian, and Marynel Ryan Van Zee (chair). ECIP grants are reviewed on a rolling basis throughout the year, via email discussion.

The following IPC members volunteered to serve on the Student Study Abroad Scholarships subcommittee: Sheri Breen (chair), Pilar Eble, Yuka Nagasaki, and Amber Whitemore [two deadlines, Fall and Spring Semesters]. This subcommittee will also recommend, to the IPC as a whole, criteria for the review of student study abroad scholarship applications.

The following IPC members volunteered to serve on the International Curriculum Development (ICD) Grants subcommittee: Sarah Ashkar (chair), Viktor Berberi, Leslie Gubash, Monica Rin. The deadline for ICD grants has already been set to coincide with the EDP deadline of November 17, 2014.

4. Priorities for the Fall Semester

Marynel reviewed the priorities for Fall Semester that we identified at our final meeting of 2013-14:

a. *It was suggested that we revise the timetable for study abroad program proposals, so that there is (a) opportunity to apply for money through GPS and other sources and (b) a little longer lead time for proposal review and approval.* Sheri Breen, as Campus Advocate for Study Abroad, will let us know how she would like to handle this process.

b. *Criteria for the review of study abroad scholarship applications must be established [Sarah Ashkar suggested that we use the Gilman 'model' to create tiered criteria, etc.].* This will be part of the purview of the Student Study Abroad Scholarship subcommittee, which will make recommendations to the IPC as a whole.

c. *Study abroad scholarships: re-vamp application and discuss UMM vs. non-UMM program priorities.* This will be also part of the purview of the Student Study Abroad Scholarship subcommittee, which will make recommendations to the IPC as a whole about how many scholarships to reserve for non-UMM (credit-bearing) programs.

d. *Money from the Margaret Cargill Foundation will be coming in for Sustainability Leaders for the Future initiative; the use of this money has not yet been determined, but it seems like an international angle should be included and we should invite the leadership for a discussion with IPC.* Clement Loo has been chosen to lead this initiative and we will invite him to the October meeting.

e. *Keeping track of progress with LAC/transitions/programs running on our campus [contract negotiations will be coming up].* This is likely an item we will take up during the Spring Semester, as we know more about the negotiation process.

5. Other potential IPC activities

A few other items were noted by Sarah Ashkar and Leslie Gubash. Sarah alerted the committee that the legislature had passed new reporting requirements for education abroad. The GPS Alliance will be responsible for meeting the requirements but, as these deal with student health and safety abroad, it is possible that there will eventually be a University of Minnesota policy related to participation in “approved programs” only. If a policy change is involved, the IPC may be asked to participate in discussion or review.

Sarah Ashkar and Leslie Gubash requested support for International Education Week activities, and in particular that faculty members participate more extensively than they have over the past few years. It was agreed that the Extracurricular International Programming Grant announcement highlight the possibility of using these funds for International Education Week activities and that faculty members on the IPC will also work to bring attention to the week’s activities and encourage their division colleagues to participate.

6. Approval of May 2, 2014 minutes

Following a motion by Sarah Ashkar, the minutes of the May 2, 2014, IPC meeting were approved by those current IPC members who had been in attendance.

The meeting was adjourned at 5:35pm.

Minutes submitted by Marynel Ryan Van Zee