

11-14-2012

## Campus Assembly minutes 10/02/2012

Campus Assembly

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Campus Assembly Minutes  
November 14, 2012

**I. Chancellor's Remarks.**

Chancellor Johnson gave the following remarks:

“There is one correction in the agenda, under item IV, B. should say for information from the Steering Committee, not the Membership Committee.

The Steering committee scheduled an “extra” campus assembly on November 29<sup>th</sup> – in case we were ready for conversation about the Resource Allocation Review process – we’re not quite; and in case we needed more time for curriculum matters since this is a catalog year and there’s been a lot of work. Right now, it looks like we won’t need/be ready for that additional meeting – an official announcement will be forthcoming soon, and if you are aware of something that we must consider in a third meeting, please do let the chair of the steering committee, Jeff Ratliff-Crain know.

We had a very positive visit with four Regents of the University of Minnesota: Regents Beeson; Divine; Frobenius; McMillan. Thank all of you who participated--students; faculty; staff. As is always the case, they were impressed with our work, gained clarity about our mission and its impact, and left with a strong sense of our importance not only in the u system but also in the state. And I will, of course, continue my work when I am able and invited, to help them understand what we do, why we do; and the value of our accomplishments. Beeson’s comments – were influenced by a meeting on Thursday evening with community/business leaders: because they’re not often here, the regents don’t have much opportunity to meet with our business leaders, so I believe that his remarks were as much about the need for regents to see our value to the region as they were about any kind of disconnect between liberal arts and research.

I would like to thank Bart, Roger, and LeAnn for their vision and persistence in organizing the second annual celebration of scholarship. I was in the Twin Cities at a meeting at Eastcliff for the first annual, and while I saw the event one day late I missed the enthusiasm, the camaraderie and the celebratory spirit that prevailed. Thanks to the three of you for organizing the event, for the others – Kari Adams and Karen Ellis – for their work to ensure its quality and to the entire faculty for all the work they do. Tim Mulcahy – who has now had the opportunity to view not only faculty productivity but also the student scholarship that is associated with it – was equally impressed – he has renewed and increased his commitment to the FREF, the faculty research enhancement fund

On Saturday, UMM celebrates the annual scholarship jubilee – this is the event where donors who have provided scholarships for UMM students have a chance to meet those students and their families. It is one of our best events – and this year, we have exceeded our physical capacity – we’ve outgrown Oyate and will take over Turtle Mountain for a few hours – this a

statement of the importance of our mission, our ability to communicate it, the work of our external relations staff, and the eagerness of our donors to be part of something important.”

**II. For Action. From the Steering Committee. Minutes from 10/2/12 Campus Assembly were approved as presented.**

**III. Old Business.**

**A. For Information. Update on Resource Allocation Review.**

Jon Anderson said that since the last Campus Assembly meeting, data has been submitted for 39 academic program reports that are ready for scoring from the evaluation team; 64 reports have been submitted for student services programs. The creation of administrative program reports is still going on but should be ready in a couple of days. The reports that have been created are available for anyone to review if you go to the RAR Google site, there will be a link on the side panel for program reports that are stored in net files. The group of reviewers that will be doing the scoring has been determined and they will go through training and preparation. Gwen Rudney has been kind enough to give some training about using rubrics to the evaluation and scoring teams. The results will be compiled by Jon and will be available for the campus to see the results of the scoring and ranking. You can anticipate a week or 10 days to review the report (in electronic form) and there will be time to provide comments/feedback about the scoring that was done. After the review phase, the prioritization team will take over and go through the business of suggesting more resources or less resources. We expect the scoring period will occur this semester. The prioritization team will work through December/January with the hopes of having a report ready in late January/early February.

Chancellor Johnson added that as we are moving forward with the process, there has been considerable campus consultation. Twenty-six people were invited to participate in the evaluation process and 24 people have agreed. I have a message ready to go to those who have agreed and have some dates ready for training. Additionally, I have a proposal for the composition of the implementation team. I welcome your comments/suggestions.

**IV. New Business.**

**A. For Action. From the Curriculum Committee. 2013-2015 catalog changes. All of the program changes were approved as presented with the exception of English 1601 (*see attached program change summary*)**

**Curriculum Committee Proposal – Revision of the College Writing General Education Requirement**

The current CW requirement as described in the catalog:

**II.A. College Writing:** *To understand the writing process through invention, organization, drafting, revising, and editing; and develop writers who can write about a range of ideas for a variety of readers.*

II.A. College Writing (CW)-One course. (This requirement may be fulfilled through exemption.)

Proposed: The Curriculum Committee unanimously supports the replacement of the writing requirement as follows:

**II.A. Writing for the Liberal Arts:** *To learn the general conventions of academic writing, including analysis and argumentation; lay the foundation for learning conventions specific to individual disciplines; practice the writing process; especially revision; develop information literacy and understand research process.*

II.A. Writing for the Liberal Arts (WLA)-One course.

**Rationale:** In open forums sponsored by the Curriculum Committee last year, faculty and students expressed concern that our students are not receiving sufficient writing instruction, nor are they consistently being given instruction in information literacy. Writing for the Liberal Arts is designed to ensure that the one-third of our students who do not currently enroll in College Writing do receive the instruction they need to produce academic prose in a variety of academic genres.

Comments/reactions:

- Appreciate the conversation with English faculty regarding these students – want to make sure we can accommodate them
- Will College Writing be transferred in so students will have the credits even if it does not meet the UMM writing standard?
- Students are expected to take this course in their first year – beyond the first year a permission number will be required
- For students who have completed an AA before transferring to UMM, they will be expected to complete WLA but will be given credits for the course they took to complete their AA – if the course taken was an equivalent there would be transferability
- We should try to minimize the potentially bureaucratic nightmare for English faculty

**The WLA proposal was approved as presented.**

**B. For Information. From the Steering Committee. Discuss moving to an electronic agenda for Campus Assembly meetings.**

Jeff Ratliff-Crain stated that at last Campus Assembly meeting, the issue was raised that we should have an electronic version of the agenda. The Steering Committee discussed some possible options for future Assembly agendas:

1. Move all Assembly agendas and materials to electronic format with paper copies available in Division Offices, other central offices, and Library.
2. Provide opt-out option where electronic version may be requested. (May move to reverse in future: paper by request).
3. Provide agenda only in both forms (print and digital) and continue to distribute the paper copy to all. The other supplemental enclosures would move to a digital-only

version (with paper copies available in Division Offices, other central offices, and Library).

Jeff welcomed comments/reactions/thoughts. Some reactions included:

- the Scholastic Committee projects the agenda/minutes and it has worked well
- we should do an assessment of handheld devices vs paper copies and quantify with real numbers to prove it's greener if that's what is driving this
- this space is not designed for electronic devices and if 50% of the people here had electronic devices, it would be distracting
- could easily put the agenda on an overhead
- if the agenda is sent out electronically, those who want a paper copy can print one
- can our server support having 100 people sign it at the same time

### **C. Other new business.**

None.

### **V. Campus Committee Reports.**

Scholastic Committee: Jen Goodnough said the committee received a report from Pilar Eble about the larger cohorts of international students on campus and how we are supporting them. We anticipate an upcoming visit from Bryan Herrmann about Admissions data. We have also received data from the Twin Cities on academic integrity. The committee will be looking into transfer issues.

Finance Committee: Michael Korth said Lowell Rasmussen reported on the sustainability initiatives at UMM. Our wind turbines saved us \$390K last year. The biomass will be running more this year but because the cost of natural gas is quite low right now, it is currently breaking even.

Planning Committee: Margaret Kuchenreuther said the committee is discussing what the appropriate comparison group is for UMM and hopes to make a recommendation soon.

Student Affairs Committee: Peter Bremer said the committee has endorsed a proposal stating that gender-neutral bathrooms are available in every building on campus.

### **VI. All University Reports.**

Senate Committee on Faculty Affairs: James Wojtaszek said they continue to discuss a report from University Relations about how to present the work the University does for the public and how resources are used. There has been some talk about potential changes in sabbaticals and semester leaves. There could be an entrepreneurial leave that could take the place of unpaid leaves. Please check SCFA minutes for more details.

### **VII. Announcements.**

Jeff Ratliff-Crain reported that last year the Undergraduate Research Symposium discussed changing the name to Undergraduate Symposium. The committee heard some feedback and concerns about removing the word research. The committee discussed again this year and because they want to encourage and emphasize contributions from students in all areas, they will be keeping the name Undergraduate Research Symposium. The committee will be putting out a call for student proposals at the beginning of next semester. The URS will be held on Saturday, April 20, 2013.

Dave Swenson said there is an opportunity for students to serve on the University Board of Regents. It is a three-year appointment and you must be a student at the time of appointment.

Bart Finzel said Tim Mulcahy had a very good time at UMM and thanked everyone who helped with the celebration. Mulcahy did pledge to continue the funding for FREF and to increase the amount by \$25K per year.

### **VIII. Adjournment.**

Meeting adjourned at 5:45 pm.

# UNIVERSITY OF MINNESOTA

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November 1, 2012

**Memo To:** Steering Committee

**From:** Bart Finzel, Chair, Curriculum Committee

**Subject:** UMM Curriculum Program Change Proposals, Fall 2012

Below are items approved by the Curriculum Committee, which we request be placed on the agenda for the November 14, 2012 meeting of the Campus Assembly. Detailed information is available online at [http://www.morris.umn.edu/committees/Curriculum/Assembly\\_2012\\_11\\_14.html](http://www.morris.umn.edu/committees/Curriculum/Assembly_2012_11_14.html).

A summary of votes cast by Curriculum Committee members (14 voting, 3 non-voting) is presented below:

## Division of Education Proposals:

Program/Course/Form and Action	Meeting Date	Vote (For-Against-Abstentions)
<b>Education</b> Form A (Summary)	Oct. 25	(12-0-0)
<b>Elementary Education</b> Form A (Summary) Major Requirements (PCAS Form)	Oct. 25	(12-0-0)
<b>Secondary Education</b> Form A (Summary) Program Requirements (PCAS Form)	Oct. 25	(12-0-0)
<b>Sport Management</b> Form A (Summary) Major Requirements (PCAS Form)	Oct. 25	(12-0-0)
<b>Sport Studies and Athletics</b> Form A (Summary)	Oct. 25	(12-0-0)

## Division of the Humanities Proposals:

Program/Course/Form and Action	Meeting Date	Vote (For-Against-Abstentions)
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<b>Art History</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form)	Oct. 18	(13-0-0)
<b>Chinese</b> Course Revisions: (Chn 1001 1002)	Sept. 27	(13-0-0)
<b>Program/Course/Form and Action</b>	<b>Meeting Date</b>	<b>Vote (For-Against-Abstentions)</b>
<b>Communication, Media, and Rhetoric</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form) Course Revisions (CMR 3111, 3122, 4152, 4341, 4411) Course Deactivations (CMR 2052, 3121, 4201) Course Revision (CMR 3202) New Courses (CMR 1802 and 3123)	Oct. 18   Sept. 27  Oct. 25 Sept. 27	(13-0-0)   (13-0-0)  (12-0-0) (13-0-0)
<b>Dance</b> Course Revision (Dnce 2011)	Sept. 27	(13-0-0)
<b>English</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form) Course Deactivations (Engl 2011, 2012, 2013, 3151, 3451, 4021) New Courses (Engl 1601, 3016, 3017, 3168, 3169, 3312, 4034)	Oct. 18   Sept. 27	(13-0-0)   (13-0-0)
<b>French</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form) Course Revisions (Fren 1311, 2011, 3022, 3037, 3038, 3039, 3041, 3042, 3044, 3045, 3605, 4011, 4012) Course Deactivations (Fren 1027, 2012, 3023, 3026, 3028, 3043, 4021) New Courses (Fren 3406, 3505)	Oct. 18   Sept. 27	(13-0-0)   (13-0-0)
<b>German Studies</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form)	Oct. 18 Oct. 31	(13-0-0) (11-0-0)
<b>Language</b> New Course (Lang 1064)	Sept. 27	(13-0-0)
<b>Music</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form) New Course (Mus 1081) Course Deactivations (Mus 1350, 3065)	Oct. 18   Sept. 27 Oct. 4	(13-0-0)   (13-0-0) (11-0-0)



<b>Philosophy</b>		
Form A (Summary)	Oct. 18	(13-0-0)
Major Requirements (PCAS Form)		
Minor Requirements (PCAS Form)		
New Course (Phil 2114)	Sept. 27	(13-0-0)

<b>Program/Course/Form/Action</b>	<b>Meeting Date</b>	<b>Vote (For-Against-Abstentions)</b>
<b>Spanish</b>		
Form A (Summary)	Oct. 18	(13-0-0)
Major Requirements (PCAS Form)		
Minor Requirements (PCAS Form)		
New Courses (Span 1003, 1801)	Sept. 27	(13-0-0)
Course Deactivations (Span 1311, 3653, 3671, 3672)		
Course Revision (Span 4001)		
<b>Studio Art</b>		
Form A (Summary)	Oct. 25	(12-0-0)
Major Requirements (PCAS Form)	Oct. 18	(13-0-0)
Minor Requirements (PCAS Form)		
Course Deactivations (ArtS 1039, 1040, 2201, 2202, 2301, 2302, 2401, 2402, 3001, 3003, 3008)	Sept. 27	(13-0-0)
Course Revisions (ArtS 3650, 2500, 3005, 3200, 3210, 3300, 3310, 3400, 3410)		
Course Revisions (ArtS 4881, 4901)	Oct. 25	(12-0-0)
<b>Theatre Arts</b>		
Form A (Summary)	Oct. 25	(12-0-0)
Course Deactivations (Th 3451)	Sept. 27	(13-0-0)
Course Revisions (Th 1060, 1070)		
New Course (Th 2222)		

**Division of Science and Mathematics Proposals:**

<b>Program/Course/Form/Action</b>	<b>Meeting Date</b>	<b>Vote (For-Against-Abstentions)</b>
<b>Biology</b>		
Form A (Summary)	Oct. 11	(12-0-0)
Major Requirements (PCAS Form)		
Minor Requirements (PCAS Form)		
New Course (Biol 4122)		
<b>Chemistry</b>		
Form A (Summary)	Oct. 11	(12-0-0)
Major Requirements (PCAS Form)		

<b>Computer Science</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form)	Oct. 11	(12-0-0)
<b>Environmental Science</b> Form A (Summary) Major Requirements (PCAS Form)	Oct. 11	(12-0-0)
<b>Geology</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form)	Oct. 11	(12-0-0)
<b>Program/Course/Form/Action</b>	<b>Meeting Date</b>	<b>Vote (For-Against-Abstentions)</b>
<b>Mathematics</b> Form A (Summary) Major Requirements (PCAS Form)	Oct. 11	(12-0-0)
<b>Physics</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form)	Oct. 11	(12-0-0)
<b>Statistics</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form)	Oct. 11	(12-0-0)

**Division of the Social Sciences Proposals:**

<b>Program/Course/Form/Action</b>	<b>Meeting Date</b>	<b>Vote (For-Against-Abstentions)</b>
<b>Anthropology</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form) Course Revision (Anth 3402)	Oct. 11   Oct. 25	(12-0-0)   (12-0-0)
<b>Economics</b> Form A (Summary)	Oct. 11	(12-0-0)
<b>Gender, Women, and Sexuality Studies</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form)	Oct. 11	(12-0-0)

<b>History</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form) Course Revisions (Hist 1701 and 3402)	Oct. 11    Oct. 25	(12-0-0)    (12-0-0)
<b>Liberal Arts for the Human Services</b> Form A (Summary) Major Requirements (PCAS Form)	Oct. 25	(12-0-0)
<b>Management</b> Form A (Summary) Major Requirements (PCAS Form) Course Revision (Mgmt 3123)	Oct. 11   Oct. 4	(12-0-0)   (11-0-0)
<b>Political Science</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form)	Oct. 11	(12-0-0)

<b>Program/Course/Form/Action</b>	<b>Meeting Date</b>	<b>Vote (For-Against-Abstentions)</b>
<b>Psychology</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form) Course Revision (Psy 2001)	Oct. 11   Oct. 4	(12-0-0)   (11-0-0)
<b>Social Science</b> Form A (Summary) Major Requirements (PCAS Form)	Oct. 11	(12-0-0)
<b>Sociology</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form)	Oct. 11	(12-0-0)

**Interdisciplinary Programs Proposals:**

<b>Program/Course/Form/Action</b>	<b>Meeting Date</b>	<b>Vote (For-Against-Abstentions)</b>
<b>African American Studies</b> Form A (Summary) Minor Requirements (PCAS Form)	Oct. 25	(12-0-0)
<b>American Indian Studies</b> Form A (Summary) Major Requirements (PCAS Form) Minor Requirements (PCAS Form) Course Revision (AmIn 1701) Course Deactivation (AmIn 3402)	Oct. 25	(12-0-0)

<b>Environmental Studies</b> Form A (Summary) Major Requirements (PCAS Form)	Oct. 25	(12-0-0)
<b>Honors Program</b> Form A (Summary) Program Requirements (PCAS Form) New Course (IS 3240H) Course Revision (IS 3238H)	Oct. 25	(12-0-0)
<b>Latin American Area Studies</b> Form A (Summary) Major Requirements (PCAS Form) New Course (LAAS 4901) Course Deactivation (LAAS 4101)	Sept. 27	(13-0-0)
	Oct. 25	(12-0-0)
	Sept. 27	(13-0-0)

**General Education Writing Requirement Proposal:**

<b>Program/Course/Form/Action</b>	<b>Meeting Date</b>	<b>Vote (For-Against-Abstentions)</b>
<b>Proposal to Change the CW Requirement to WLA</b> (see linked proposal)	Oct. 25	(12-0-0)