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Consultative Committee

Campus Governance

11-11-2011

Consultative minutes 11/11/2011

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Consultative Committee

Prairie Lounge

November 11, 2011

9:30 a.m. – 10:00 a.m.

Committee members present: Co-chairs Jen Zych Herrmann and Nic McPhee, Jim Barbour, LeAnn Dean, Molly Donovan, Troy Goodnough, Manjari Govada, Nancy Helsper, Brook Miller, Bonnie Tipcke, Naomi Wente

Committee members absent: Dennis Stewart

Discussion of Dean Finzel's Draft Position Vacancy Notices

At the October 28th meeting of the Consultative Committee, Dean Finzel presented draft position vacancy notices for the director of the Center for Small Towns (CST) and the Academic Center for Enrichment (ACE) director.

Discussion of these vacancy notices began with the Center for Small Towns director notice. Comments and concerns included the following:

- The current draft seems to favor faculty from certain disciplines. Would it make sense to open up the field to faculty or staff from any area if they see a contribution they could make to the CST?
- Although the notice indicates that the current manager would be able to apply for this position, subsequent text seems to assume that the director will be a faculty member.
- Has the current CST staff been invited to comment on this vacancy notice?
- The director position does not specify a term of appointment, but it might be beneficial to limit the position to a time frame that would allow others to bring their skills to the Center over time.
- Using this position as professional development for a faculty member is a good goal, but using it as professional development for a staff member would be equally desirable.
- Perhaps it would make sense to have a faculty member and an operational director at the CST.
- Grant writing assistance would be helpful for the Center.
- It would be beneficial for the CST to have a more visible connection to faculty.
- How many faculty or staff have a prior connection to the CST? Is the pool of eligible applicants that meet that criterion very large?
- How would Human Resources deal with appropriate paperwork if the person hired could come from either the faculty or staff?

The committee decided that additional information was necessary before making any recommendation to the Dean regarding these position notices. Dean Finzel will be contacted to get his permission to share the draft notices with current staff in these offices. If permission is granted, then we will contact current staff within CST and ACE to see if they could attend next week's meeting to consult with the committee and provide feedback on the position notices. Sarah Mattson will also be contacted for her input on how these positions meet HR requirements.

Approval of Minutes

The minutes for 10/28/11 were approved. There were edits to the 11/04/11 minutes that were approved as

amended.

Submitted by
Nancy Helsper