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Campus Assembly minutes 05/02/2011

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Campus Assembly Minutes
May 2, 2011

I. Chancellor's Remarks

Chancellor Johnson said this is a week of lasts: our last week of classes; our last campus assembly meeting for the semester; and the last time using our old constitution.

Many of you attended the lovely recognition dinner last week. The dinner is an opportunity to recognize and appreciate a number of individuals, some of whom are retiring and others who have been recognized by colleagues and peers for service to this institution. With each retirement we lose some of the institutional memory of this place, we lose some of the character of this institution, and of course we also lose some characters.

Based on our calculations at this point, it does appear that we will meet our targets for reducing our budget by the percentage and dollar amounts we were provided earlier this year. This includes the target that we set for salary reductions, hoping to achieve this via the Retirement Incentive Option and other strategic steps related to various employee decisions. These figures are, like the enrollment ones that I will provide next—tentative and depend on a whole host of unknowns, including what the state will finally do to meet its reductions in spending. But I think we've done good work together and I am grateful to all of you for that, especially CRPC and our finance office.

We hosted more than 90 new UMM students on our campus last Thursday—here to register for classes for the coming academic year. The division chairs, Jeff Ratliff-Crain and Dean Contant have been working with the registrar's office to ensure that we have adequate seats for not only our new students but also our returning students. Our numbers last week continue to track in a positive way. Our first year student deposits were at 342—the last highest number was 311 at this same time and that was six years ago.

Even in the midst of challenges and a lingering winter, there is much good news to share. And whomever makes the magic of weather work, please get busy on the details for May 14 because I would very much like to celebrate another commencement on the mall.

II. For Action. From the Executive Committee. Approve minutes from 3/31/11 meeting.

Motion to un-table minutes approved and seconded. Approved.

Motion to approve minutes approved and seconded. Approved.

Motion to amend minutes approved and seconded. Change past tense. Approved.

Motion to approve amended minutes approved and seconded. Approved.

III. For Action. From the Executive Committee. Special election for Division of Education representative on the Membership Committee: Kevin Stefanek

IV. For Action. From the Executive Committee. Special election for student representative on the Membership Committee: Michael Peters

V. For Action. From the Executive Committee. Election of Parliamentarian.

Michelle Page reported there were not an adequate number of candidates for the parliamentarian election. It is recommended that we hold off on this election until the first

Campus Assembly meeting in the fall. Barbara Burke will continue to serve until we elect a new parliamentarian.

VI. For Action. From the Curriculum Committee. Honors Program Changes approved as presented.

Honors Program Changes

Reactivated Course:

IS 3211H—Honors: Republic or Empire? The American 1890s (Hist; 2 cr)

New Courses:

IS 3236H—Honors: Representations of Writers and Artists (Hum; 2 cr)

IS 3237H—Honors: The Power of Place: An Interdisciplinary Approach to Where We Live (Envt; 2 cr)

VII. For Action. From the Executive Committee. Proposed 2011-12 Core Standing and other Standing Committee Roster approved as presented.

VIII. For Information. From the Scholastic Committee. Academic Integrity.

Jennifer Goodnough thanked the committee for the lively discussions and hard decisions. She also thanked Sandy Olson Loy for her consultation and getting us connected to General Counsel. We'll be working with Clare Dingley to get this incorporated into the appropriate area in the Policy Library. While it might be called the policy library what we have here is really a procedure document. The policy behind this is the Student Code of Conduct.

The changes to highlight are:

- Secretary of Scholastic Committee was replaced with the UMM SAIC (Student Academic Integrity Committee) rep
- "persistent violations" was clarified to mean either Scholastic Dishonesty or Scholastic Dishonesty+Behavior violations
- Made a more obvious route for a member of the University Community to report a violation
- The language defining how the student's file is handled.
 - NEW: The academic integrity file is maintained in the Office of Student Affairs. The file is considered part of the student's academic record -- private information protected by FERPA and University policies. Any sharing of information external to the University is done only with the student's consent or as required by law.

Very little was changed in the process that occurs without a formal hearing where violation allegations are resolved between the faculty and student. On the other hand an entire section was added to outline the actual hearing process including assigning tasks to specific offices/positions. There was nothing written down regarding how a hearing was to be conducted. We did not reinvent the wheel for this section. Henry Fulda and the Student Behavior Committee deserve a special thank you for letting us "plagiarize" from their documents. We also modeled some of the UMTC procedures.

IX. Campus Committee Reports

Assessment of Student Learning

Kristen Lamberty said the Assessment of Student Learning Committee is here to support you in all of your assessment needs. If you have concerns, please send them to division chairs who will forward to the ASL.

CRPC

Bart Finzel said there were many budget related discussions. The committee also heard about recovered facilities and administrative costs distribution; the resource implications of providing advising, academic assistance and/or courses to support the growing number of international students on campus; capital requests; enrollment updates; and established a backfill policy.

Curriculum Committee

Pareena Lawrence reported that in addition to catalog review, two new majors were also approved.

Scholastic Committee

Jen Goodnough reported that in addition student petitions and the Academic Integrity Document presented earlier today we covered four general areas:

1. Heard a report on the status of Academic Alert and been kept informed and seen a demo of the Pharos software that UMM plans to be using next fall which, among other features, will streamline the alert/triage system. The alert options will take the best features of our two current systems: mid-term and academic alert
2. We've been involved in discussions with regard to several issues related to International Students including language scores, connections with MELP (Minnesota English Language Program) especially for INTL students who are suspended or on probation due to ESL, course transfers and the summer program.
3. Study Day → Finals "No University-sponsored extra-curricular events, which require the participation of students, may be scheduled from the beginning of Study Day to the end of Finals Week. Exceptions to this policy may be granted ONLY by the Senate Committee on Educational Policy." While looking at catalog changes last fall the UMM catalog said "No extracurricular events requiring student participation may be scheduled from the beginning of study day to the end of finals week. Exceptions to this policy may be granted by the chancellor, upon recommendation from the Scholastic Committee." So Scholastic Committee worked with SCEP through Peh. Scholastic Committee will review any UMM exemption requests and forward a recommendation to SCEP. Thus SCEP retains the final authority but would act quickly (most likely by email) upon receiving a request from the Scholastic Committee. SCEP further noted "It is likely that if the Morris Scholastic Committee approved a request, the approval of this Committee would be pro forma."
 - a. First ½ semester classes
 - b. Small events
4. 4 years of Math -- Item 22 on the May 5th Senate Agenda – Update from the Fall 09 work by Peh and SC. SC recommended to Peh in Nov '09 that UMM join the other campuses is requiring 4 years of math. Admissions will still retain flexibility in evaluating the 4th year of math requirement. For example a physics class or econ class would be acceptable.

Student Services

Michael Eble said along with the typical student campus organizations and constitutions, one dominant discussion was the student listserve. They have reviewed the policy and are working with Jim Hall.

GenEd Review

Janet Ericksen and Pareena Lawrence said the Curriculum Committee initiated the Gen Ed review and that committee will be the governance committee to lead the conversation. Pareena reminded Assembly members that the Higher Learning Committee had required a progress report on general education and assessment. The subcommittee will submit its report to the campus for review and discussion. They anticipate an August timeline that will include soliciting students and faculty in all kinds of appointments about the current understanding of our requirements and what they think about them. The review committee is not entirely sure how to collect this information—perhaps with a quick survey. There may be additional forums or meetings in the fall. The review committee anticipates the Curriculum Committee will determine what should be done by late fall with a process to vote on the information by the end of the calendar year. If there are changes, the committee hopes to be done by 2012 with a new general ed program by the spring of 2013 if we choose to go that route.

Resource Allocation Review

Jon Anderson reported that three working groups have been formed and constituted. One group will develop indicators for academic programs; one group will develop indicators for programs that directly support student learning; and a third group will develop indicators for support to units and offices. You will be hearing a lot of information from the three groups as we define the criteria to be used. There will also be opportunity for feedback. The three conveyors are Peh Ng, Barbara Burke, and Hilda Ladner.

Chancellor Johnson added that the Resource Allocation Review is an outgrowth of the Blue Ribbon Committee. This is also an exercise in shared governance/administration. Our challenge is that we have limited resources and even if we make the targets we've set, we still have an additional amount of money we need to find in the second year of the biennium. Many campuses have done this and many were strictly administrative decisions. This gives people an opportunity to weigh in on the process and it might be a good thing to do even if we weren't in a time of financial uncertainty.

Paula O'Loughlin made a motion that the Resource Allocation Review present for information to the Campus Assembly the process, criteria and timeline as soon as that information is available. Motion approved unanimously.

X. All University Reports

Michael O'Reilly said the Benefits Advisory Committee has discussed the request by the University for a 12% cut in medical benefits. Cuts have already been made in retirement contributions. Four plans currently under consideration by the Benefits Advisory Committee range from increasing the employee contribution to the health plan to increasing co-pays.

XI. Old Business

None

XII. New Business

None

Adjourned at 5:55 p.m.